



SILIGURI MAHILA MAHAVIDYALAYA
ESTD. : 1981



INTERNAL QUALITY ASSURANCE CELL (IQAC)

1 NO. DABGRAM, P.O. RABINDRA SARANI, SILIGURI - 734006

Phone No : 0353-2999519 ❖ E-mail ID : slg_smm@yahoo.com ❖ Website : http://www.smm.ac.in

Ref. No.

Date :

IQAC MINUTES AND ACTION TAKEN REPORT FOR THE
ACADEMIC SESSION 2023-24

Meeting 1/ 2023-24

Minutes of the meeting held on 09.08.2023

1. Choice of Multidisciplinary courses to be offered to the students to be decided by the Academic council.
2. The Add-On courses to be introduced in this academic session 2023-24 to be finalised.
3. Discussion regarding online feedback system.
4. Attention to be given to Infrastructural augmentation.

Action taken:

1. In line with the NEP curriculum introduced in 2023-24, three Multidisciplinary courses (MDC) were offered to the newly admitted students in the 1st semester viz. Human rights, History of North Bengal and Gender Studies. In the second semester only two MDC courses were offered viz. International Relations and Mental Health & Hygiene.
2. 4 (Four) Add-On courses were successfully conducted for students during the session 2023-24
 - Basics of Banking
 - Gender and Society
 - Essentials of Make-up
 - Rabindra Nritya

Online Feedback system was introduced previously and made robust during 2023-24

19.12.23
(Dr. Subrata Debnat)
Principal
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Regarding infrastructural augmentation few initiatives were taken

- Pedestrian Pathways connecting academic block, administrative block, multipurpose block and NCC &NSS block were constructed.
- Gymnasium has been opened keeping mind the physical fitness of the students
- New toilet block for the students constructed.

Meeting 2/ 2023-24

Minutes of the meeting held on 24.11.2023

1. The college website has to be modified with immediate effect.
2. NAAC Workshop to be organised with financial assistance from Department of Higher Education, Government of West Bengal
3. Academic institutions be approached for Collaborations with our intuition.
4. Renovation of Girl's common room approved.

Action taken:

1. It is a continuous process and College Website is modified as per requirement.
2. Workshop on hands on training in NAAC was organised by the institution on 08.01.2024 under the financial assistance of Department of Higher Education, Government of west Bengal
3. One MOU signed with Birpara college and another one is under process.
4. The wall of the common room has been distempred.

Meeting 3/ 2023-24

Minutes of the meeting held on 07.02.2024

1. The IQAC committee along with the NAAC steering committee be actively involved in initiating the process of NAAC accreditation.
2. The SC ST cell be formed with immediate effect and police personnel be included with the existing members in the anti-ragging cell

19.12.24
(Dr. Subrata Debnath)
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Action taken:

1. The Peer Team visit is over and the institution has been accredited with grade 'B'
2. (i) The SC ST cell has been constituted with the following members
Dr. Renuca Rajni Beck Dutta, Assistant Professor of Political Science
(Convenor)

Smt. Latika Roy Poddar, Assistant Professor of Bengali (Teacher Member)
Dr. Biplab Kumar Saha, Assistant Professor of Bengali (Teacher Member)
Smt Swapna Sarkar, Non-teaching Staff member

(ii) Smt. Soma Majumdar, LASI, Siliguri Women's Police Station has been included in the Anti-Ragging Cell.

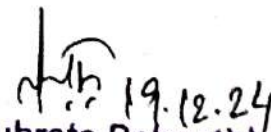
Meeting 4/2023-24

Minutes of the meeting held on 02.05.2024

1. Necessary process be initiated to organise One -day national level workshop by Dept. of Geography.
2. The Add-on Course on Rabindra Nritya be conducted at the earliest with the selected students.
3. The faculty members be approached to submit their research work to IQAC.

Action Taken :

1. The national level workshop on "Perspectives on the Dynamics of the Himalayan Geosystem" was organised by the department of geography. Professor B.W. Pandey, Professor, Delhi School of Economics acted as the key - Note speaker.
2. Add on course on Rabindra Nritya has been organised by the department of Bengali. The course commenced on 8th May, 2024 on the Birth anniversary of Rabindra Nath Tagore.
3. The faculty members submitted their research work to the IQAC Office.


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