SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SILIGURI MAHILA MAHAVIDYALAYA

DABGRAM, P.O. - RABINDRA SARANI, DIST.- DARJEELING
734006
www.smm.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Siliguri Mahila Mahavidyalaya, affiliated with the University of North Bengal and located at 1 No., Dabgram, P.O-Rabindra Sarani, Dist-Darjeeling, Siliguri, West Bengal, Pin-734006, is the sole girls' college in the Siliguri Sub-division. Established in 1981 under the leadership of Dr. Haren Ghosh, then principal of Siliguri College of Commerce, the college was founded with the mission to enhance educational opportunities for the lower middle class and weaker sections of the community. Since its inception, Siliguri Mahila Mahavidyalaya has played a crucial role in educating the women of the area, providing them with the tools and knowledge necessary to advance in society.

The college offers a wide array of programs in the Humanities discipline at the undergraduate level, including English, Bengali, History, Political Science, Economics, Education, Geography, Sociology, Sanskrit, Philosophy, Hindi, Nepali, and NCC. Additionally, it supports two units of the National Service Scheme (NSS) and one unit of the National Cadet Corps (NCC), both actively involved in social and community development initiatives.

Siliguri Mahila Mahavidyalaya serves as a beacon of empowerment, where students develop into confident and capable individuals. The classrooms resonate with intellectual discourse, fostering an environment of academic excellence and personal growth. The curriculum, designed in alignment with North Bengal University, focuses on holistic development, preparing students to meet global challenges with competence and confidence.

The campus culture at Siliguri Mahila Mahavidyalaya is vibrant and inclusive. Teachers play a dual role as educators and mentors, guiding students through their academic journeys and beyond. Cultural events and sports activities further enrich the educational experience, contributing to a dynamic campus life that promotes personal development and community spirit.

In this distinguished institution, education transcends traditional boundaries to focus on empowerment, preparing young women to lead with resilience and determination. Siliguri Mahila Mahavidyalaya is not just a place for academic learning; it is a nurturing ground where aspirations are realized, and futures are crafted with purpose and passion.

Vision

Siliguri Mahila Mahavidyalaya, affiliated with the University of North Bengal, is the sole girls' college in the Siliguri Sub-division. Established in 1981, it was created to enhance educational opportunities for the lower middle class and weaker sections of the local community. Upholding the core value encapsulated in the Sanskrit **adage 'Vidya Dadati Vinayam' — "Knowledge endows Humility and Humanity,"** the college has dedicated itself to the advancement of its female students.

Vision and Core Values:

The college's vision rests on three foundational axioms:

1. Holistic Education: Providing a comprehensive education that fosters knowledge, wisdom, and personal growth, thereby enabling students to achieve emancipation and enhanced capabilities.

2. Humility: Instilling values that transform students into optimistic, resourceful, responsible, and committed citizens.

3. Humanity: Nurturing empathetic individuals who actively contribute to the betterment of the nation.

Administrative Structure:

Siliguri Mahila Mahavidyalaya employs a three-tiered administrative system to decentralize power and engage all stakeholders effectively:

Governing Body: At the highest level, this body plays a critical role in policy-making and strategic decisions.

Operational Level: Managed through the Internal Quality Assurance Cell (IQAC), Teachers' Council, and various committees and sub-committees.

Principal's Coordination: The principal liaises between the Governing Body and operational teams, ensuring a cohesive approach to meet the college's objectives.

Strategic Planning:

The college's strategic planning involves interconnected short-term, mid-term, and long-term strategies:

Short-term plans address immediate objectives and lay the groundwork for future goals.

Mid-term plans build on the successes of short-term efforts to achieve significant, overarching objectives.

Long-term plans focus on the sustained development of the institution, aligning with its mission to provide holistic, values-driven education.

This structured approach ensures that Siliguri Mahila Mahavidyalaya not only meets the current educational needs of its students but also prepares them to be thoughtful and influential leaders. The college remains committed to empowering women through education, thereby making a significant contribution to societal progress.

Mission

The mission of Siliguri Mahila Mahavidyalaya is **"Education for All,"** regardless of caste, creed, religion, or economic status. This reflects the college's commitment to serving a diverse student body with varied educational, social, cultural, and economic backgrounds. In pursuit of this mission, the college endeavors to:

- Continuously improve institutional systems to enhance stakeholder capabilities and support students' progression from admission to graduation.
- Integrate curricular knowledge with value education and need-based training to bridge the gap between theoretical knowledge and practical application.
- Encourage students to transition from learning to earning by providing avenues for economic empowerment.
- Offer support to economically challenged students to ensure that financial constraints do not hinder educational pursuits.

To further fulfill its mission, Siliguri Mahila Mahavidyalaya has adopted the following strategies:

- The college has established MOUs with various educational institutions and organizations to broaden the educational horizons of students through intellectual resource exchange.
- The NCC and NSS units actively organize programs beneficial to both students and the wider community. Additionally, the college offers self-defense training courses led by trained NCC cadets to enhance student safety and independence.
- A vibrant cultural program schedule promotes student talent and creativity through various cultural events and competitions.
- The college regularly offers a variety of add-on courses designed to enhance students' skills and improve employability.
- In line with the guidance from the Ministry of Higher Education, the college has implemented the National Education Policy (NEP) starting from the academic session 2023-2024, aiming to modernize and enhance educational outcomes.
- Plans are underway to establish a Women's Study unit, reflecting the college's commitment to advancing gender studies and supporting feminist research.
- The college is also looking to introduce vocational courses specifically tailored for female students, increasing their practical employability and preparing them for successful careers.

These initiatives underscore Siliguri Mahila Mahavidyalaya's dedication to creating an inclusive educational environment that not only respects diversity but also actively contributes to the empowerment of women through comprehensive educational programs.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Siliguri Mahila Mahavidyalaya (SMM) distinguishes itself through its strategic foresight, careful planning, and timely execution, elements that are deeply embedded within its institutional framework. This proactive approach is evident in how the college manages its academic and administrative functions.

1. Effective Communication:

Information regarding academic and administrative matters is efficiently disseminated through various channels such as notices, regular meetings, e-notices, and the college website. An academic calendar is meticulously drafted, and academic plans are set at the beginning of each session to ensure smooth operation.

2. Core Values:

Accountability, transparency, dedication, sincerity, discipline, and enterprise form the core values of SMM. These values foster confidence and motivation among staff and students, enhancing the educational environment.

3. Participatory Approach:

The participatory spirit of SMM is evident not only in its teaching-learning processes but also in its governance, allowing for a more inclusive and dynamic educational experience.

4. Continuous Assessment and Feedback:

Students' academic efforts are continuously assessed throughout each semester. Feedback on class performance and administrative services is collected during exits to assess and improve the utility of these services, highlighting the college's commitment to pedagogical effectiveness and academic excellence.

5. Inclusivity and Equitable Access:

SMM is committed to inclusiveness and provides equitable access to all aspects of academic and administrative services, regardless of language, religion, disability, or financial status. Specialized cells such as the SC/ST, OBC, Minority Cell, and women's development Cell ensure that facilities and opportunities are available on an equitable basis.

6. Sustainability Initiatives:

The college incorporates green practices including rainwater harvesting, the use of energy-efficient bulbs, a non-conventional solar energy plant, a solid and liquid waste pit, a butterfly garden, and a medicinal plant garden, reflecting its commitment to environmental stewardship. The Environment Protection Cell caters to all these.

7. Supportive Committees and Cells:

Vibrant committees such as the Career Counselling and Placement Cell, NSS, NCC, Psychological Counselling Cell, and the Alumni Association provide a strong support system for students. Robust grievance redressal systems, anti-ragging cells, and gender equality mechanisms, coupled with student mentoring and feedback systems, encourage students to voice their opinions and strive for excellence.

These strengths collectively enhance the educational landscape at Siliguri Mahila Mahavidyalaya, making it not just a place for academic learning but also a hub for personal growth and community engagement.

Institutional Weakness

Students from socioeconomically disadvantaged backgrounds face challenges, including difficulties in affording books and essential academic materials. Additionally, the college experiences several challenges that need addressing to enhance its educational services:

1. Faculty Strength:

Some departments suffer from a lack of adequate faculty numbers, affecting the quality and breadth of academic offerings.

2. Resource Limitations:

There are notable inadequacies in resources, leading to interruptions in academic activities and hindering smooth educational processes.

3. Industry Linkages:

There is significant untapped potential in establishing stronger academy-industry linkages, which could provide valuable opportunities for practical learning and career advancement for students.

4. Departmental Enrollment Concerns:

While overall enrollment has increased, certain departments have seen low admission rates, raising concerns about their viability and attractiveness to prospective students.

5. Facilities for Differently-Abled Stakeholders:

Enhancing facilities to accommodate differently-abled stakeholders is a critical requirement, ensuring inclusivity and accessibility for all members of the college community.

Addressing these issues will require strategic planning and resource allocation to ensure that all students have the support they need to succeed academically and personally.

Institutional Opportunity

The increasing diversity among the students at Siliguri Mahila Mahavidyalaya has created a fertile ground for enriched and vibrant learning experiences, fostering intercultural empathy and sensitivity within the classroom and beyond. This diversity serves as a catalyst for cultural exchanges that can significantly contribute to building cohesive and healthy societies. In response, the college has seized this opportunity to introduce new add-on and certificate courses and is considering the launch of diploma or postgraduate diploma courses in areas such as values and ethics, environment and sustainability, Indian languages, culture, museology, traditional knowledge, and gender equity, contingent upon the availability of adequate resources.

Library Resources: Students have unrestricted access to a rich collection of books, journals, and newspapers in the library, equipping them with necessary resources to prepare for competitive exams.

Faculty and Subcommittee Initiatives: The diverse faculty at SMM and various college subcommittees and cells are continuously exploring opportunities to leverage student diversity for enhanced educational outcomes and overall student development.

Interdisciplinary Studies and Collaborations: The emphasis on interdisciplinary studies, bolstered by the National Education Policy (NEP), has opened avenues for collaboration within the college and with other higher education institutions. This has always been a practice but is now more systematically encouraged.

Online Learning and International Interaction: The transition to online learning modalities has facilitated

interactions with international speakers and alumni, eliminating the barriers of physical distance and travel costs. This shift has provided an excellent opportunity for academic interactions and research-based collaborations.

Potential for Broader Collaborations: There is significant potential to collaborate with universities both in India and internationally, to develop multidisciplinary academic collaborations, faculty and student exchange programs.

Faculty Expertise: The presence of highly qualified, efficient, and committed faculty members provides an opportunity to partner with eminent institutions both nationally and internationally, to develop and deliver certificate programs and add-on courses.

Development of Teaching Materials: There is scope for creating more teaching-learning materials and e-learning resources, enhancing the educational offerings of the college.

Introduction of Job-Oriented Courses: More job-oriented courses can be introduced to enhance employability and meet the changing dynamics of the job market.

Institutional Challenge

Siliguri Mahila Mahavidyalaya encounters numerous challenges due to the extensive use of online learning platforms has led to mental exhaustion among students, affecting their engagement in online certificate courses. Developing more effective solutions to combat digital fatigue and enhance student engagement in both physical and online learning environments is crucial.

The college also faces difficulties in upgrading its facilities and acquiring advanced laboratory equipment due to limited funding, which impedes the enhancement of academic and research resources. Space constraints further complicate matters, as the limited campus area restricts expansion efforts. Despite repeated requests to the government for additional land, the college's growth is stymied.

Competition from neighbouring higher education institutions necessitates the development of innovative strategies to maintain Siliguri Mahila Mahavidyalaya's competitive edge. Additionally, linguistic diversity presents challenges in teaching, as not all students can learn in their mother tongue, complicating the

educational process.

Securing grants and funding for research, especially with the limited support from bodies like the University Grants Commission (UGC), is another significant hurdle. Moreover, addressing the educational needs of requires customized support strategies. The policy of automatically increasing program intake capacity by 10% has also led to a mismatch between the number of students and the college's capacity, necessitating meticulous planning and resource management.

Transportation issues, notably the distance from the main road and related costs, further affect student admissions, emphasizing the need for more accessible and affordable transportation solutions.

Despite these challenges, Siliguri Mahila Mahavidyalaya recognizes various opportunities for growth and improvement. These include leveraging digital platforms to offer innovative learning solutions, enhancing research collaborations, and expanding community outreach to support marginalized students. Through strategic planning and focused efforts, the college is committed to overcoming these challenges and seizing opportunities to advance and effectively support its student community.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Siliguri Mahila Mahavidyalaya, affiliated with the University of North Bengal, effectively implements curriculum planning and delivery through well-documented processes. These include the preparation of academic calendars, continuous evaluation, interdepartmental faculty exchanges, and innovative teaching mechanisms. These strategies enable the institution and its departments to monitor academic activities with rigor and efficacy.

Curriculum Flexibility and Enrichment:

Several departments offer Add-On, Certificate, or Value-Added Courses that have received positive responses from students. These courses are primarily practically oriented and aim to develop multiple entrepreneurial skills and expertise while ensuring the holistic well-being of students. In terms of curriculum enrichment, the college promotes awareness among students on key topics such as Professional Ethics, Human Values, Gender, Environment, and Sustainability. This is achieved both within the prescribed syllabus and through extracurricular initiatives. Students are also encouraged to engage in project work, fieldwork, and internships to gain practical experience and prepare for higher levels of academic or professional engagement.

NSS and NCC Units:

The college's National Service Scheme (NSS) and National Cadet Corps (NCC) units are dedicated to preparing students to become responsible citizens who can contribute positively to society and the nation.

Stakeholder Feedback:

The institution actively collects and analyzes feedback on academic and overall services from stakeholders, including students, faculty, employees, and alumni. Actions based on this feedback are regularly updated on the institutional website to maintain transparency and responsiveness.

Academic Structure and Innovation:

As an affiliated college of the University of North Bengal, Siliguri Mahila Mahavidyalaya follows the university-prescribed syllabus but also innovates within these structures to provide holistic development opportunities for students. The college offers programs based on the Choice Based Credit System (CBCS), allowing students to select courses according to their interests. Academic sessions are meticulously planned, with the timely preparation of timetables and course distribution. Periodic assessments through assignments and class tests are standard, with syllabi across all programs supplemented by experiential learning opportunities such as field trips, project work, and internships.

Additional Programs and Continuous Improvement:

The college offers additional programs such as Basic Computer Skills, Tailoring, Makeup & Hairstyling, Banking & Finance, Nutrition & Physical Fitness, Sustainable Practices, Understanding Gender, Yoga, and Self-Defense. Online feedback is continuously gathered not only from students but also from teachers and employers, ensuring that the college remains adaptive and responsive to the needs of its community. Infrastructure development and the introduction of new courses are often facilitated based on the insights gained from this feedback, reflecting the institution's commitment to continual improvement and student-centered learning.

Teaching-learning and Evaluation

The college adheres to a well-structured and transparent procedure from admission through to examinations, aligning with the Government of India's reservation policy. Upon admission, 'profile mapping' is conducted for each student to analyze their academic strengths and guide their subject choices. Faculty evaluate student proficiency through classroom discussions and assignments, and offer targeted support: remedial classes and library work for slow learners, and research opportunities and innovative projects for advanced learners.

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Financial assistance is available for meritorious students from economically weaker backgrounds through a book bank facility. A comprehensive mentoring system supports student development, complemented by co-curricular opportunities such as field trips and industrial visits. The college regularly hosts national conferences, fostering an environment of academic enthusiasm and growth.

The faculty, mostly holding M.Phil/Ph.D degrees, are recruited according to UGC guidelines, ensuring that most full-time positions are filled by highly qualified educators. Innovative teaching tools like smart boards, PPTs, and projectors are utilized to enhance learning outcomes. The college also developed a customized web interface for live digital classes during the pandemic, uploading lecture videos, practical sessions, and PowerPoint presentations to YouTube.

A robust internal assessment system allows for continuous evaluation through group discussions, assignments, class tests, and projects. The college has its own online examination portal, which proved particularly effective during the pandemic. Results of university examinations are reviewed in departmental and Teachers' Council meetings, and an Examination Committee addresses any student grievances related to internal assessments. Concerns about university-level exams are forwarded to the University by the college.

The curriculum is designed to equip students with knowledge, life skills, moral values, and self-reliance, preparing them for successful placements and higher education opportunities, including through campus recruitments.

Research, Innovations and Extension

Siliguri Mahila Mahavidyalaya fosters an innovative environment through its Research Development Council (RDC), previously known as the Research Sub-committee. The college actively engages in community outreach through its NSS, NCC, cultural subcommittee, and social outreach cell, organizing various awareness-raising programs within the local community.

Seminars and Workshops: The college hosts interdisciplinary workshops, seminars, short-term courses, and Faculty Development Programs (FDP) focusing on Research Methodology, Intellectual Property Rights (IPR), and entrepreneurship. An annual Science Meet promotes industry-college collaboration, enhancing practical learning and networking.

Research and Publications: Faculty and students are encouraged to publish in UGC Care listed journals, indexed academic journals, and other platforms such as magazines and newsletters. The college also publishes a multidisciplinary, multi-lingual e-journal and supports the publication of books with ISBN numbers.

Extension Activities: The college is committed to promoting mental health, environmental sustainability, and gender equality. Activities include Communal Harmony Week, tree planting days, Earth Day, World Environment Day, International Girl Child Day, campaigns against plastic use, and water preservation initiatives. NSS volunteers participate in an Annual Special Camp each year.

Cultural Events: The college's annual cultural and social festivals, organized by students and alumni, celebrate local heritage and foster a sense of pride. An annual prize distribution ceremony and Annual Day recognize and motivate high-achieving students.

Awards and Recognition: The college's students and faculty have received various accolades from the Government of West Bengal, the University of North Bengal, and other organizations for their extensive extension activities.

Holistic Development Opportunities: Through community outreach programs organized by the NSS, NCC, and Women's Cell, the college ensures active student participation in projects focusing on environmental sustainability, gender equality, and human values. Internships and field trips are integral to strengthening experiential learning. The college has also facilitated several Memorandums of Understanding (MoUs) to foster academic exchanges, extensions, innovations, internships, and research and development, ensuring that students benefit from meaningful and enriching collaborations with both academic and non-academic institutions.

Infrastructure and Learning Resources

Siliguri Mahila Mahavidyalaya is committed to continuous improvement in its physical, academic, and technological infrastructures to keep pace with evolving educational demands. The college's Governing Body, led by the Principal, regularly updates the physical and technological resources necessary for an active teaching-learning environment. This includes ensuring that classrooms, libraries, and laboratories are equipped with modern amenities to facilitate comprehensive study and research. The college reassures all stakeholders of its commitment to providing top-notch physical and technological support.

Campus Infrastructure: The campus features well-equipped facilities, including five ICT-enabled classrooms, one seminar room, conference rooms, and specialized laboratories for Geography with a Central Instrumentation Centre. Additional amenities include a gymnasium, a yoga room, and an open-air stage. The college has also established a garden of medicinal plants.

Libraries as Learning Resources: The Central Library at SMM is rich in resources and utilizes ILMS Koha

software for automation. It operates on an open access system and offers services such as open access e-journals, e-books, the N-LIST program, and web-OPAC. The library infrastructure is supported by LAN and includes a reprographic center, all under the watch of CCTV surveillance.

ICT Infrastructure: The College prioritizes state-of-the-art IT infrastructure and software development to support its academic and administrative functions. The campus boasts 100Mbps Wi-Fi connectivity with 24×7 support and comprehensive CCTV surveillance, ensuring a secure and connected learning environment.

Maintenance and Quality Assurance: Regular maintenance and quality checks are conducted to ensure the proper functioning of facilities such as computers, water purifiers, air conditioning systems, LCD projectors, public address systems, and laptops. These systems are maintained and periodically upgraded through Annual Maintenance Contracts and are supported by a team of technical experts. Audit reports on the utilization of these resources are reviewed by the college's apex body, with all maintenance expenditures requiring the approval of the Finance Committee and Governing Body.

Student Support and Progression

Siliguri Mahila Mahavidyalaya is dedicated to supporting the holistic development of our students by addressing financial, academic, career, and personal challenges. This commitment extends to promoting women's empowerment and bridging the gap between academia and industry.

Financial Support: Students can access several scholarships, including the 'Kanyashree' prakalpa by the Government of West Bengal, which provides Rs. 25,000 to unmarried undergraduate students. Additional support is available through the Swami Vivekananda Merit Cum Means Scholarship, minority scholarships, OASIS scholarships for SC, ST, and minorities, and the AIKYASHREE pre-matric scholarship for minority students. Fee concessions are also provided from both state and central government resources.

Capacity Building and Skill Enhancement: The college offers a range of certificate, add-on, and value-added courses through collaborative efforts to enhance students' skills and prepare them for professional environments.

Guidance for Competitive Examinations and Career Counselling: Our Career Counselling and Placement Cell, supported by the IQAC, provides specialized classes and organizes programs for competitive exam preparation and career guidance, aiding students in their career aspirations.

Redressal Mechanisms: In line with UGC and government guidelines, the college has established a Grievance Redressal Cell, an Anti-Ragging Cell, and an Internal Complaints Committee (ICC). These bodies conduct regular meetings and campaigns against ragging and sexual harassment, enhancing awareness through college campus initiatives, website notices, and YouTube programs.

Student Progression: A significant number of our students pursue higher education, and many secure employment during their academic tenure at the college.

Student Achievements: Our students have excelled in university examinations, securing academic ranks, and have been recognized in sports, cultural events, debates, and youth parliament sessions.

Sports and Cultural Activities: Students actively participate in annual sports and cultural activities, as well as inter-college, district, state, and national level championships, showcasing their talents and gaining valuable experiences.

Alumni Engagement: Our alumni play an active role in the college community, with more than ten former students serving as faculty and one as non-teaching staff. They contribute by donating books and organizing cultural and career guidance programs, further enriching the college's educational environment.

Governance, Leadership and Management

Governance, Leadership And Management

Siliguri Mahila Mahavidyalaya exemplifies leadership and governance through a participatory approach, involving its Governing Body, Principal, faculty, non-teaching staff, and students. Together, they uphold the college's mission and vision via a democratic process focused on transparency, inclusivity, and accountability.

Key Aspects of Governance:

Governance and Accountability: Utilizing online feedback from students, faculty, employers, and alumni, the college continuously enhances its operations. The Teachers' Council and the IQAC oversee the quality of educational processes.

E-Governance: The college uses e-governance tools across admissions, examinations, and administrative functions to improve access to information.

Staff Development: Programs support the professional growth and economic welfare of staff, with opportunities for research and development backed by financial support.

Audits and Quality Assurance: Regular financial and academic audits, conducted internally and by external experts, ensure high standards.

Performance Appraisal: A structured appraisal process assesses staff performance, using feedback collected from multiple stakeholders.

Decentralized Governance: The college encourages decentralized decision-making, giving subcommittees autonomy over various developmental and academic functions.

Financial Support for Faculty: Strategic financial planning supports faculty professional development, with effective use of funds from various sources.

Career Counseling and Placement: The Career Counseling and Placement Cell enhances student employability, aligning with national educational goals.

Siliguri Mahila Mahavidyalaya remains committed to excellence, striving to advance its educational standards and operational effectiveness through rigorous governance and innovative leadership.

Institutional Values and Best Practices

Siliguri Mahila Mahavidyalaya champions women's empowerment, environmental sustainability, and social responsibility with a range of initiatives aimed at creating a supportive and inclusive campus environment. The college engages in various activities such as seminars, plays, and awareness programs to promote a gender-just ecosystem. Environmental efforts include solar energy implementation, rainwater harvesting, LED lighting, and a robust waste management system focusing on reducing, and reusing waste. Water conservation efforts are enhanced by wastewater recycling and maintaining aquatic ecosystems.

The campus features a biodiverse garden with vegetable farming and pisciculture, continuously monitored through regular green audits to assess and improve sustainability practices. Facilities are fully accessible, with ramps, elevators, disabled-friendly washrooms, wheelchairs, and Braille books, ensuring inclusivity for differently-abled individuals. The college culture also emphasizes inclusivity across diverse cultural, regional, linguistic, and socioeconomic backgrounds, supported by NSS-organized programs that promote awareness of Fundamental Rights and Duties.

Key initiatives include:

Gender Equity: Active promotion through an Annual Gender Equity Plan and regular Gender Audit Reports evaluating the impact of activities by the NCC, NSS, ICC, and the Grievance Redressal Cell.

Eco-friendly Practices: Annual Green, Energy, and Environmental Audits support the commitment to a sustainable campus, complemented by an effective, color-coded waste collection system.

Accessibility: The campus design caters to the physically challenged with tailored walkways, ramps, and signage.

Inclusivity: Events for SC/ST, OBC, and minority groups and observance of Communal Harmony Day foster a cohesive community.

Social Outreach: Regular activities by the NSS, Special Camps, and the Social Outreach Cell provide significant support to the local community, including food and clothing distribution.

Institutional Distinctiveness: A robust Academic Monitoring system involving multiple levels of review ensures high academic standards.

The best practice of the college is:

1. Growing Together: Concord - Enhances community and collaboration among students, faculty, and locals.

2. Rejuvenation Personified - Focuses on revitalizing individual well-being and environmental health of the campus.

Through these measures, Siliguri Mahila Mahavidyalaya strives to maintain its commitment to education, empowerment, and ecological responsibility.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SILIGURI MAHILA MAHAVIDYALAYA
Address	Dabgram, P.O. - Rabindra Sarani, Dist.- Darjeeling
City	Siliguri
State	West Bengal
Pin	734006
Website	www.smm.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Subrata Debnath	0353-7427904111	7719351009	-	smm.naac1981@gmail.com
IQAC / CIQA coordinator	Sumitra Naha	-	9475086460	-	sumitra.naha@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of North Bengal	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	07-09-1988	[View Document](#)
12B of UGC	07-09-1988	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dabgram, P.O. - Rabindra Sarani, Dist.- Darjeeling	Semi-urban	2.174	2800

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Bengali Hons,	48	Higher Secondary	Bengali	211	139
UG	BA,English Hons,	48	Higher Secondary	English	211	38
UG	BA,Sanskrit Hons,	48	Higher Secondary	Bengali,Sanskrit	48	3
UG	BA,History Hons,	48	Higher Secondary	English + Bengali	211	82
UG	BA,Political Science Hons,	48	Higher Secondary	English + Bengali	211	48
UG	BA,Education Hons,	48	Higher Secondary	English + Bengali	96	59
UG	BA,Geography Hons,	48	Higher Secondary	English + Bengali	82	5
UG	BA,Philosophy Hons,	48	Higher Secondary	English + Bengali	77	21
UG	BA,Economics Hons,	48	Higher Secondary	English + Bengali	76	0
UG	BA,Sociology Hons,	48	Higher Secondary	English + Bengali	76	63
UG	BA,Ba General,	48	Higher Secondary	English + Bengali	1	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				10				23			
Recruited	0	0	0	0	3	6	0	9	5	18	0	23
Yet to Recruit	0				1				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				17
Recruited	2	3	0	5
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	3	2	0	5
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	3	0	3	4	0	13
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	3	0	2	13	0	18
UG	0	0	0	0	0	0	0	0	0	0

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Temporary Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	458	0	0	0	458
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	280	0	0	0	280
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	176	299	247	214
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	5	7	18	9
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	15	23	24	23
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	284	446	398	340
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		480	775	687	586

Institutional preparedness for NEP

| 1. Multidisciplinary/interdisciplinary: | The college has adopted a holistic and multidisciplinary educational approach, designed to cultivate a well-rounded personality in our students. This methodology seeks to develop a diverse set of skills—academic, intellectual, aesthetic, social, physical, emotional, and ethical—through a robust interdisciplinary framework. Across the institution, various departments such as English, Bengali, Sociology, History, and Political Science actively collaborate, creating a dynamic and interdisciplinary learning environment. These departments not only participate in faculty exchanges but also hold joint classes with other Departments, enriching the educational experience. The Statistics or research methodology portions included in the curriculum of various departments like Education, Sociology, Geography or Political Science is often taken care of by the Economics department. Again, certain topics in English and Bengali departments are handled by Sanskrit department. For example, our Sociology and Economics department offers the lecture series on Gender studies aimed at broadening knowledge across disciplines. Further MDC lectures on Mental health and Hygiene are arranged by departments of Philosophy and Education to cater to the students of the college. Again, MDC classes on international relations are taken by Political science department mainly to cater to the students of other departments. The college enhances our course offerings with add-on programs like Communicative English, Creative writing in Bengali, Banking and Finance, Understanding Gender, Nutrition and Physical fitness for women, Sustainable Practices for broadening the scope of learning opportunities for students. Additionally, several departments within the Humanities enrich our curriculum through certificate courses and specialized programs focused on skill development and humanitarian growth. In line with the National Education Policy (NEP), the college has introduced vocational and professional training courses in areas such as Yoga and Self-Défense, highlighting their interdisciplinary appeal. Our Career Counselling Cell regularly conducts workshops and seminars to prepare students for the demands of the job market, while our NSS and NCC units work tirelessly to instill a sense of social responsibility. Our strategic objective is to integrate this multidisciplinary and interdisciplinary approach |

	into all undergraduate programs, spanning basic, professional, and vocational disciplines. We are particularly keen on expanding departments like Languages, Literature, Philosophy, Arts, Cultural and Social Activities, ICT-based learning, Sociology, Sports, Translation, and Interpretation. These areas are crucial to fostering a holistic educational environment that stimulates comprehensive student development. Furthermore, the college intends to leverage on hybrid learning modes to complement our existing semester-based offerings. We are also dedicated to facilitating practical learning experiences through internships with local industries and businesses, thereby enhancing practical knowledge and employability for our students, preparing them effectively for their future careers.
2. Academic bank of credits (ABC):	Our college is actively preparing to implement the Academic Bank of Credits (ABC) as outlined in the National Education Policy, which introduces a flexible academic structure. This system will allow undergraduate students multiple entry and exit points during their course, enhancing their ability to manage education alongside employment opportunities, and potentially reducing dropout rates. Under this scheme, students can exit a program after achieving any level of qualification and return later to complete their studies within a specified period. The ABC system promotes a blended learning approach, enabling students to earn credits from various higher education institutions registered with the scheme through platforms like SWAYAM, MOOCs, NPTEL, and V-Lab. Our institution encourages both faculty and students to register and participate in these national schemes, enhancing the breadth of their academic and practical knowledge. While we await authorization from the relevant authorities, we have initiated dialogues with our affiliating university to incorporate the ABC in our skill-oriented programs as a preliminary step. We have also signed Memoranda of Understanding (MOUs) with several institutions and are exploring both traditional and online channels to maximize the benefits of ABC for our students and those from other colleges under a unified system. Implementing ABC at the degree level will require extensive collaboration among institutions and regulatory bodies. It offers the potential to revolutionize credit transfer across

	universities and acknowledge credits earned through non-traditional courses. In line with this, the college has partnered with numerous academic and research institutes to offer a variety of certificate programs and value-added courses, aligning with the fundamental objectives of ABC. The affiliating university's admission advisory has also highlighted the potential introduction of ABC, underscoring its importance for modernizing and enhancing the flexibility of higher education. In anticipation, our college has established its own digital locker system where students have already started entering necessary details, setting the groundwork for a smooth transition to ABC. Since 2021, we have been considering forming clusters with other colleges to further benefit our students, and potentially introduce ABC through these collaborative clusters. By registering on e-learning platforms such as SWAYAM, NPTEL, and other MOOC sites, our students are poised to gain significant advantages. Moreover, many of our faculty members have registered on these platforms to mentor and assist students with their academic pursuits, further enriching our educational environment.
3. Skill development:	The NEP has emphasized the holistic development of youth, focusing on both increasing the Gross Enrollment Ratio and enhancing skill development to support the objectives of Atmanirbhar Bharat. Our institution, in collaboration with the Internal Quality Assurance Cell (IQAC), has taken significant strides in this direction by introducing initiatives that enrich knowledge and soft skills among students. We have introduced a range of skill development activities such as spot reading, grooming for language skills, debate competitions titled "Speech Competition," and "Book Review" sessions to bolster communicative skills. These activities are crucial as they integrate various skills needed not only to secure and retain a job but also to excel in a professional setting. Our career counselors are equipped to help students incorporate these skills into their resumes effectively. Additionally, we foster life skills through courses in yoga, Rabindra Nritya, Folk Songs, Tailoring, Make-up, Hair styling and photography, which are open to all students. These courses are designed to create a broad spectrum of opportunities in the job market, enhancing our students' employability. Our

	curriculum is designed to prepare students for the practical demands of their chosen careers. It includes opportunities for entrepreneurship, internships, and experiential learning through certificate programs, add-on courses, and fieldwork. The college also empowers students through career services and hosts workshops, training camps, and seminars aimed at developing professionalism and a passion for skill acquisition. In recent years, our Career Counselling and Placement Cell, under the guidance of IQAC, organized two week-long skill development programs in collaboration with local organizations such as the Siliguri Surya Nagar Samaj Kalyan Sanstha, Siliguri Society for Nature Education & Health Awareness (SNEHA), Pidilite, and Anudip Foundation. These partnerships are part of our commitment to provide practical experiences, further facilitated by our collaboration with businesses and organizations in the skill sector. In mentoring sessions, students receive guidance on developing various skills to enhance their employability prospects. Our institution places a high priority on skill development, collaborating with reputable academic and business organizations like RICE, ICICI Bank, and SBI Bank, to foster a proactive and futuristic approach. Moreover, life skills activities such as gymnasium, Taekwondo and yoga contribute to our students' mental strength, health, and positive outlook. Our Institution's has established an Incubation Centre that provides hands-on training and organizes sessions to develop entrepreneurial skills, ensuring our students are well-prepared to meet the challenges of the future.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Our institution has taken significant steps to promote the growth and preservation of Indian languages, ensuring their continued vibrancy and relevance. We prioritize the use of the mother tongue as a medium of instruction, alongside the use of 'Devanagari' script for teaching Sanskrit, and emphasize the English language to bolster the strength and global reach of Indian languages. Our curriculum includes twenty-seven diverse courses, with a special focus on Sanskrit and Philosophy which delve into the values of the Vedas, Upanishads, Bhagavad Gita, and other foundational texts of the Indian Knowledge System (IKS). Aligned with the IKS principles, our college adopts a holistic educational approach that integrates

	various aspects of human life, including physical, mental, emotional, and spiritual growth. The courses, which are recognized by the University of North Bengal, encompass a wide range of subjects such as Yoga and Meditation, Self-defense, and certificate/add-on/value-added courses on well-being, along with Painting, Art and Crafts. These offerings are designed to foster comprehensive development in our students, nurturing both mind and body. Looking ahead, we plan to establish a Research Centre dedicated to IKS to deepen and extend our engagement with traditional knowledge systems. At Siliguri Mahila Mahavidyalaya (SMM), we celebrate diversity and pluralism—core tenets of the Indian Knowledge System. Our honors courses in Political Science, History, Geography, and Sociology are designed to foster an understanding of diverse philosophical viewpoints and encourage intellectual coexistence. Departments such as Economics, Geography, and Political Science are particularly focused on encouraging intellectual growth in alignment with IKS, helping students to understand varied economic and geopolitical contexts. SMM continually adapts, absorbing new concepts, theories, and technological advances into its strategic planning while maintaining a strong connection to foundational values and beliefs. In addition to our core curriculum, we offer eighteen Certificate/Add-on/Value added courses that convey knowledge of Indian heritage, scientific advancements, and professional skill development, all while fostering a deep appreciation for national and regional cultures and heritages. This comprehensive educational approach ensures that our students are well-equipped to contribute meaningfully to both local and global communities.
5. Focus on Outcome based education (OBE):	Outcome-Based Education (OBE) is increasingly recognized as a transformative approach in the modern education system, shifting the focus from traditional teacher-centered methods to a learner-centered model that prioritizes the outcomes of learning. With the implementation of the Choice Based Credit System (CBCS) and the guidelines of the National Education Policy 2020 (NEP), our college emphasizes adapting education to fit the interests, abilities, and skill development of learners, making the learning process more participative and

innovative. Educational Framework and Methodology: 1. Learning Process Segmentation: Our institution structures the learning process into four key segments: planning, doing, checking, and acting. Academic plans are meticulously crafted in alignment with the mission and vision of the college. Both Course Outcomes (COs) and Programme Outcomes (POs) are carefully designed by all departments to align with those of our affiliating university, North Bengal University (NBU). 2. Innovative Teaching and Interactive Learning: We employ a variety of innovative and interactive teaching methods to enhance the effectiveness and depth of the learning experience. This includes ICT-based teaching, extension lectures, seminars, workshops, as well as more experiential learning activities like field trips, excursions, group discussions, quizzes, and student-led oral and poster presentations. These strategies are reflective of our commitment to Outcome-Based Education, promoting academic flexibility, critical thinking, and efficient reasoning. Continuous Assessment and Feedback: 1. Learner-Centered Evaluation: Since our educational approach is fundamentally outcome-based and learner-oriented, we place a strong emphasis on the continuous assessment of learners. This ongoing evaluation process ensures that the educational outcomes meet the intended objectives and that students are actively engaging with the content. 2. Feedback and Action: An integral part of our Outcome-Based Education is the feedback loop from both students and teachers regarding curriculum delivery and teaching methods. This feedback is crucial for the ongoing modification and enhancement of both our processes and systems. Actions based on feedback may include redesigning curriculum delivery and incorporating more innovative methods to enrich the learning experience. Quality Improvement and Curriculum Alignment: 1. Maintaining Academic Standards: The institution is dedicated to continual quality improvement by upholding high academic standards. We are committed to fulfilling the curriculum requirements and addressing any issues in teaching and learning through continuous formative assessment and regular curriculum mapping. 2. Mentor-Mentee System: We have established a well-organized mentor-mentee system, where faculty members assume the roles of

	instructor, trainer, facilitator, or mentor, based on the targeted outcomes. This system supports personalized guidance and helps track the progress of each student towards achieving the specified learning outcomes. Through these comprehensive strategies, our institution aims to develop students into rational human beings with a profound understanding of themselves, society, and culture, contributing significantly to national integration and personal growth.
6. Distance education/online education:	During the pandemic, the Internal Quality Assurance Cell (IQAC) of our college advocated to the Governing Body for the promotion of online education to maintain operational readiness under any circumstances. In response, we established a dedicated unit to enhance and oversee the deployment of various online educational tools and resources. We implemented a range of digital initiatives including online exams, the creation of digital repositories, and the enhancement of student support services through a Learning Management System (LMS), an Academic Resource Bank. Additionally, we introduced an MCQ and Entry in Service portal to aid students in preparing for competitive examinations. Students are offered the flexibility of engaging in synchronous virtual classrooms, alongside other online course offerings provided by the college. Our institution also provides hybrid courses that blend online learning with traditional in-person sessions. Certificate courses, add-ons, and value-added courses are frequently delivered in this hybrid format. Looking ahead, the college plans to further integrate digital learning by conducting workshops connected to Massive Open Online Courses (MOOCs) in collaboration with leading online learning platforms. This initiative aims to expand the accessibility and variety of our educational offerings. To replicate the interactive and collaborative experience of traditional classrooms, we have created virtual learning environments where students can engage in real-time discussions, group activities, and seminar presentations. These virtual modes of learning are designed to be as rigorous and comprehensive as their in-person counterparts, ensuring that all students receive a high-quality education regardless of the format.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	An Electoral Literacy Club (ELC) was established at the college on April 10, 2022, as a proactive measure to enhance civic and electoral awareness among students, particularly those in the 18-21 age group.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Siliguri Mahila Mahavidyalaya (SMM) upholds the belief that electoral literacy is fundamental for developing an informed and responsible electorate. This commitment is demonstrated through our Electoral Literacy Club (ELC), which operates in a neutral and non-partisan manner to ensure the integrity of the electoral process. The ELC functions as a representative body wherein selected departments and cells nominate students to discuss and address broader socio-political issues, thereby nurturing the democratic vision among the student body. While all students are members of the ELC, certain students serve as representatives. Composition of the Electoral Literacy Club: Principal & Secretary: Dr. Subrata Debnath Convener: Swati Banerjee Joint Convener: Dr. Uday Ratan Mukherjee Governing Body Representative: Dr. Biplab Kumar Saha Advisory Member: Lakshmi Pal (Local Councillor) Teacher Members: Smt. Prodipta Bose Smt. Latika Roy Poddar Dr. Renuca Rajni Beck Non-Teaching Member: Smt. Swapna Sarcar Alumni: Srimoti Ghosh Student Members: Moumita Roy, Political Science, 6th Semester Swapna Baidya, History, 6th Semester Amena Khatun, NSS Gouri Sarkar, Political Science, 2nd Semester Nabanita Haldar, Geography, 4th Semester Jui Das, Philosophy, 4th Semester Barnalika Bhattacharya, English, 4th Semester Ria Mallick, NCC, 4th Semester Dulali Dutta, Sociology, 4th Semester Karabi Adhikary, Education, 4th Semester The ELC at SMM is dedicated to fostering a comprehensive understanding of democratic processes among students, preparing them to be active, informed, and conscientious participants in electoral systems both locally and nationally. 1. Awareness Program on Voter Registration and Empowerment Date: April 16, 2023 Objectives: 1. Encourage voter registration among students and local community members. 2. Educate participants about the electoral process to ensure they are well-informed. 3. Empower voters by

providing comprehensive knowledge about their rights and responsibilities. 2. Youth Parliament Collaboration Date: August 21, 2022 Details: This event was organized in collaboration with the Department of Political Science, following the guidelines issued by the office of the District Magistrate. The Youth Parliament served as a platform for students to engage in debates and discussions on critical national and international issues, simulating the parliamentary process. 4. National Voters Day Celebration Date: Annually on January 26 Highlights: Each year, the club organizes events to celebrate National Voters Day to highlight the importance of every single vote and to encourage more active participation in the electoral process. The day includes activities like workshops, guest lectures, and interactive sessions aimed at reinforcing the value of civic engagement. These activities not only foster a deeper understanding of democratic values among students but also engage them actively in the practice of these principles. Through these initiatives, the ELC aims to cultivate a well-informed, responsible, and proactive electorate.

3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Electoral Literacy Club (ELC) of Siliguri Mahila Mahavidyalaya (SMM) diligently prepares its action plans in accordance with the guidelines provided by the Election Commission of India (ECI) and any specific instructions from the District Election Officer (DEO) of Darjeeling. The primary goal of these plans is to enhance the understanding and participation in democratic processes among students and the wider community. Below are some key initiatives undertaken by the ELC: 1. Awareness Program on Voter Registration and Empowerment Date: April 16, 2023 Objectives: 1. Encourage voter registration among students and local community members. 2. Educate participants about the electoral process to ensure they are well-informed. 3. Empower voters by providing comprehensive knowledge about their rights and responsibilities. 2. Youth Parliament Collaboration Date: August 21, 2022 Details: This event was organized in collaboration with the Department of Political Science, following the guidelines issued by the office of the District Magistrate. The Youth Parliament served as a platform for students to engage in debates and discussions on critical national and international

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| 4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc. | The Electoral Literacy Club (ELC) of Siliguri Mahila Mahavidyalaya (SMM) collaborates closely with the District Election Office to support and enhance community engagement in the electoral process, particularly focusing on voter registration and enrolment. Here are the details of the specific activities undertaken to achieve these objectives: 1. Assistance to District Election Office: Objective: To assist the District Election Office in facilitating the registration process and ensuring necessary enrolment in the voter's list for the community of the concerned ward. Activities: Members of the ELC, including faculty and student volunteers, provide hands-on assistance during voter registration drives. They help community members fill out registration forms accurately, provide information on the necessary documentation required, and answer any queries about the electoral process. This initiative helps in reducing barriers to voter registration and encourages greater participation in elections. 2. Awareness Drive with the District Election Office: Venue: College premises Details: In association with the District Election Office, the ELC organizes a grand meeting aimed at raising awareness among students about their voting rights and the importance of participation in the electoral process. The meeting includes: Educational Presentations: Detailed presentations on how to register as a voter, the significance of each vote, and an overview of the electoral process. Interactive Sessions: Opportunities for students to interact with election officials, ask questions, and clarify any doubts regarding voting and elections. Enrollment Assistance: Provision of |

	resources and assistance for students who are eligible to vote but have not yet registered. This includes setting up registration booths and providing step-by-step guidance through the registration process. These efforts by the ELC not only promote a deeper understanding of democratic responsibilities among students but also serve as a vital community resource for electoral engagement. Through such initiatives, the ELC aims to foster a more informed and active electorate, crucial for sustaining the democratic fabric of society.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	20% (approx)

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1363	1632	1564	1524	1503

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 34

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
33	33	33	33	33

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
44.20	19.08	31.17	33.95	51.02

File Description	Document
Upload Supporting Document	View Document

27-08-2024 06:03:51

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Siliguri Mahila Mahavidyalaya envisions molding students into responsible citizens imbued with education, advanced knowledge, and moral values, fostering a contented society. As an affiliated institution, we adhere to the meticulously crafted curricula of the University of North Bengal. A cadre of faculty members actively participates in the University's Board of Studies, contributing to the continuous enhancement of curricula.

Academic Planning and Execution:

The IQAC, in collaboration with the Academic Council and Routine Committee, meticulously crafts the Annual Academic Calendar and Central Routine at the outset of each academic session, enumerating various planned activities. The syllabi are distributed among departmental faculty, ensuring transparency and alignment with students' educational trajectories. Departments vigilantly monitor syllabus progression, facilitating timely interventions and remedial actions as needed.

Inclusive Learning Environment:

Acknowledging Siliguri's diverse demographics, with substantial representation from SC, ST, and OBC categories, the college is committed to fostering an inclusive environment catering to both advanced and slower learners. At the onset of each session, students are identified through classroom interaction, mentorship, and diagnostic tests. Various initiatives, including seminars, workshops, extracurricular activities, sports, cultural events, field trips, and extension activities, enrich participative and experiential learning experiences for all.

Continuous Evaluation and Support:

Our evaluation processes prioritize students' growth and readiness for further academic pursuits and careers. Continuous assessments, coupled with transparent evaluation systems, ensure students are well-prepared. Departments diligently adhere to syllabus timelines, offering remedial classes when necessary. Visiting lecturers supplement learning with specialized insights, further enhancing students' educational

journey.

Holistic Development through Co-curricular Activities:

Beyond academics, our institution fosters holistic development through a myriad of co-curricular activities, including outdoor and indoor sports, NSS & NCC activities, Model Exhibitions & Competitions, Wall Magazines, Cultural Programs, Students' Seminars, Group Discussions, Debates, and Quiz Competitions.

Innovative Teaching and Learning:

Embracing innovative teaching methodologies, we leverage Information and Communication Technologies (ICTs), participative learning, group discussions, and debates to enhance students' engagement and comprehension. The introduction of online classes and e-learning platforms during the pandemic has further enriched our pedagogical approach, ensuring continuity of education.

Interdisciplinary Collaboration and Academic Enrichment:

Our institution promotes interdisciplinary collaboration through faculty exchange programs, enriching students' intellectual horizons while maintaining academic flexibility. Additionally, compilation of question banks and preservation of syllabi and examination materials in the college library facilitate comprehensive preparation for examinations.

Commitment to Women's Empowerment:

Siliguri Mahila Mahavidyalaya remains steadfast in its mission to educate and emancipate women through its commitment to women's empowerment, rooted in hard work, positive outlook, and the provision of a rich reservoir of knowledge and expertise across various fields. We uphold the general objectives of the Choice Based Credit System (CBCS) curriculum delivery, tailored to meet the diverse needs and aspirations of our students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 16

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 36.57

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1126	155	0	890	603

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Siliguri Mahila Mahavidyalaya (SMM) deeply values the integration of crucial crosscutting issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into the University of North Bengal's (NBU) curriculum. Committed to holistic development and social responsibility, the institution recognizes the profound influence of these issues on shaping students' perspectives, values, and actions in both personal and professional realms.

Professional Ethics:

SMM prioritizes instilling a strong sense of professional ethics in students, preparing them for the challenges and responsibilities of their future careers. By incorporating ethical principles and practices into the curriculum, the college strives to cultivate qualities of integrity, honesty, accountability, and respect for diversity. Through case studies, discussions, and experiential learning, students are encouraged to critically engage with ethical dilemmas and develop the decision-making skills necessary to navigate complex professional environments with moral clarity and integrity.

Gender:

Gender equality and empowerment are core to SMM's educational philosophy. The curriculum across various disciplines incorporates gender perspectives to promote awareness of gender issues, challenge stereotypes, and eliminate discriminatory norms. SMM fosters an inclusive learning environment where all students, particularly women, have equal opportunities to excel. In addition to academic courses, the college offers workshops and initiatives in gender studies and practical add-on courses in tailoring, handicraft, singing, dancing, yoga, and beauty skills, creating vocational opportunities for economically disadvantaged female students.

Human Values:

The cultivation of human values such as compassion, empathy, tolerance, and respect for human dignity is central to SMM's educational approach. Through value-based education initiatives, the college aims to nurture students' moral and ethical development, fostering a sense of social responsibility and encouraging meaningful interpersonal connections. By integrating these human values into the curriculum, SMM inspires students to lead lives guided by principles of kindness, integrity, and altruism, contributing positively to society and the world.

Environment and Sustainability:

Recognizing the urgent need to address environmental challenges, SMM is committed to promoting sustainability through its curriculum. Environmental education and sustainability principles are woven into academic programs to raise awareness about environmental issues, instill a sense of responsibility, and empower students to adopt eco-friendly practices. Compulsory environmental studies, including a 50-mark paper in the first year, are part of the graduation requirements. Additionally, various departments and student groups like NSS and NCC collaborate on initiatives like tree planting, plastic eradication campaigns, and promoting cycling, aiming to foster a more sustainable community.

By partnering with the University of North Bengal, Siliguri Mahila Mahavidyalaya is dedicated to enriching its curriculum with topics critical to **Professional Ethics, Gender, Human Values, Environment, and Sustainability**. This initiative not only enhances academic learning but also equips students with the essential skills and values to tackle global challenges, advocate for social justice and equality, and contribute to a sustainable and inclusive future for all.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 33.75

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 460

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on

the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 53.4

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
482	775	687	586	643

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1204	1204	1204	1204	1126

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 40.82

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
196	229	264	235	234

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
574	574	574	574	541

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 41.3

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The primary objective of Siliguri Mahila Mahavidyalaya is to provide education to girl children from lower middle class and economically weaker sections of society. Even today, a significant proportion of our student body hails from socio-economically disadvantaged backgrounds, with many being first-generation learners. Recognizing this, the college emphasizes categorizing their distinctive needs and tailoring education accordingly.

Assessment and Induction:

Each academic session commences with an Induction, conducted at both college and departmental levels. The Principal, along with faculty members, initiates the first Induction, enlightening students about the vast opportunities available to them. Department-specific Inductions inform students about syllabi, Course Outcomes, and Regular Assessments, fostering a healthy rapport between students and teachers.

Academic Development and Support:

Regular assessments, including tests, projects, and presentations, gauge the academic progress of each student. Mentor-mentee groups at departmental levels aid in resolving student queries and categorizing them based on their learning capacities. Distinct curricula are designed for Slow and Advanced Learners, providing tailored support and challenges, respectively.

Teaching-Learning Methods:

Various teaching-learning methods such as Lecture Method, Chalk and Talk Method, Interactive Method, Assignment and Project-based Learning, ICT-based Learning, and Experiential Learning are adopted. Special lectures, PowerPoint presentations, group discussions, role-plays, and subject quizzes make learning interactive and engaging. Innovative programs like Art and Craft, Painting, and practical visits complement theoretical knowledge.

Utilization of Technology:

Technology is integrated extensively into the teaching-learning process. Students are encouraged to make digital presentations, engage in thematic photography, and participate in virtual platforms like Google Meet, YouTube, and Zoom. The college provides ICT facilities, digital repositories, and access to MOOC courses, enhancing students' digital literacy and learning experience.

Participative Learning and Skill Development:

Interactive sessions, discussions, debates, group presentations, seminars/webinars, and publications like

newsletters and magazines foster creativity, writing skills, and presentation abilities. Certificate and Add-on courses, interdisciplinary seminars, extempore debates, and poster presentations promote participative learning and skill development among students.

Siliguri Mahila Mahavidyalaya is committed to providing quality education and holistic development to its students, irrespective of their socio-economic backgrounds. Through personalized support, innovative teaching methods, and the integration of technology, we strive to empower our students to become responsible citizens and achieve their fullest potential.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
33	33	33	33	33

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 38.18

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise**

during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	12	12

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

As an affiliated college, our assessment and evaluation processes adhere to the rules and regulations set forth by the University of North Bengal (NBU) for outcome-based learning within the Choice Based Credit System (CBCS) pattern, implemented since the Academic Session 2018-2019, alongside the Annual System. Here's an overview of our assessment mechanism:

1. Weightage Distribution:

- Theoretical Courses: 20% internal assessment, 80% End Semester Examinations (ESE).
- Practical-based Courses: 60% internal assessment, 40% ESE.

2. Continuous Internal Assessment:

- Conducted in multiple phases using various evaluation methods such as MCQs, projects, objective type questions, Open Book Mode, viva voce, students' seminars, and assignments.

3. Attendance Requirement:

- Minimum 75% attendance mandatory for appearing in examinations.
- Marks awarded based on attendance:
    - 75% and above but below 80%: 02 marks
    - 80% and above but below 85%: 03 marks
    - 85% and above but below 90%: 04 marks
    - 90% and above: 05 marks

4. Internal Assessment Breakup:

- 10 marks for internal assessment.
- 5 marks for attendance.

5. Online Submission and Transparency:

- Internal assessment marks submitted online via the Marks Capture Portal of NBU.
- External assessment conducted as per university guidelines, with external examiners appointed by the University.

6. Adaptation to Online Mode During COVID-19 Pandemic:

- Shifted examination modalities to online mode.
- Continuous guidance provided by faculty members.
- Marks uploaded to University portal.

7. Parent-Teacher Meetings:

- Conducted every semester, including online meetings during the pandemic.
- Provide updates on student progress and identify any support needed.

8. Grievance Redressal Mechanism:

- Grievance and Redressal Committee established.
- Transparent mechanism for reporting complaints and grievances.
- Committee meets regularly to address student grievances promptly and efficiently.

In addition, since the initiation of the CBCS mode of teaching-learning, our internal and external assessment systems have become more formal and structured, with 25% marks allocated for internal assessment. This includes 20% for internal assignments and projects and 5% for attendance.

Furthermore, we ensure transparency by informing students about the assessment system during the first induction meeting. Our examination cell, comprising both teaching and non-teaching staff, maintains the integrity of examinations. We also provide various opportunities for student improvement through assignments, mock tests, and remedial classes.

Teachers employ innovative pedagogical practices, encourage self-learning, and facilitate discussions and presentations to enhance student engagement. The college administration, including the Principal and IQAC Co-ordinator, actively engages with students to address their concerns and provide necessary support.

In cases of critical issues, we communicate promptly with the University for Necessary Actions. Our RTI Cell and Grievance Redressal Cell operate effectively, and we provide counseling services for extreme cases. Overall, our assessment and evaluation processes are designed to foster student development and ensure fairness and transparency.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Outcome-Based Learning (OBL) at our institution is designed to align with the holistic development goals set forth in our mission and vision, preparing students to excel in a competitive global environment. We focus on delivering a **high-quality education** that fosters both knowledge acquisition and essential skill development, adhering to the syllabi provided by the University of North Bengal.

Each program features clearly defined **Program Outcomes (POs) and Course Outcomes (COs)**, accessible both online on our college website and in print in departmental areas and the library. This transparency ensures that students can reference and understand the expectations of their educational journey from the outset.

At the beginning of each academic term, departmental orientation sessions introduce students to the specific outcomes of their courses. Faculty members explain the relevance of each course to professional fields, emphasizing career opportunities that align with their studies.

Our educational strategy encompasses a variety of teaching methodologies and continuous assessment to support comprehensive student development. Through our curriculum, students are expected to:

- Gain deep domain-specific knowledge
- Enhance their communication skills
- Increase their awareness of social, environmental, and sustainability issues
- Develop into well-informed citizens equipped to address pertinent challenges.

The effectiveness of POs and COs is continuously monitored through departmental and academic committee meetings, interactions with the principal, and feedback from the Internal Quality Assurance Cell (IQAC), students, parents, and teachers.

Each department maintains detailed records of syllabus coverage and completion, with semester-end meetings to discuss attainment levels. The college website also plays a vital role in guiding students through POs and COs during their course selection process.

Additionally, our **Career-Oriented Programme (Certificate course)** aims to boost students' employability by enhancing their writing, communication, leadership, and exam preparation skills.

Compliance with Outcome-Based Learning norms from the University of North Bengal is strict; **we disseminate POs, Program Specific Outcomes (PSOs), and COs through multiple channels such as academic calendars, classroom interactions, and induction programs**. Department heads emphasize the importance of these outcomes, helping students recognize the skills and knowledge they need to acquire during their studies.

We assess outcome attainment through a blend of internal and university exams, assignments, and various forms of testing, supported by faculty development programs that keep our teaching staff at the forefront of educational strategies.

Feedback mechanisms involving students, alumni, and employers are crucial. They help us measure how well we are meeting educational objectives and the employability of our graduates. The success of our alumni in pursuing further studies or entering the workforce serves as a testament to the efficacy of our educational programs.

Through these comprehensive efforts, our institution ensures that every student is not just equipped with theoretical knowledge but is also prepared to thrive in practical, real-world situations, fulfilling both personal goals and broader societal needs.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Siliguri Mahila Mahavidyalaya implements a systematic approach to manage syllabus distribution and completion. Departments adhere to well-structured plans for the teaching-learning process.

Monitoring student attendance, participation in class, conducting tutorial sessions, regular class tests, result analysis, and post-result mentoring based on identified areas of improvement are integral to our assessment process. Faculty members assess students through scheduled and surprise tests, along with various assignments such as review reports, projects, and seminar presentations, which gauge applied skills.

Students are informed about the benefits of each course and its relevance to their future endeavors. Departments maintain contact with alumni to track their progress in higher education, employment, or other fields.

Throughout the study period, course outcomes are measured through assignments evaluated by faculty members. Departments maintain records of student results to analyze trends and determine strategies for academic improvement.

Student progress is continuously evaluated through classroom discussions, micro-teaching sessions, and tests, often accompanied by mentor-mentee reports.

Regular academic audits, both internal and external, are conducted by the IQAC. Audit findings are reviewed, and feedback is communicated to students and faculty members.

Our institution conducts department-wise structured questionnaires to gather comprehensive feedback on teaching, library facilities, and overall learning experiences. This offline feedback system ensures confidentiality and serves as a valuable tool for assessing student satisfaction.

For the evaluation of Program Outcomes (POs) and Course Outcomes (COs), various parameters are utilized throughout the academic semester. Faculty members employ continuous evaluation methods such as assignments, internal tests, viva-voce, surprise tests, open-book tests, discussions, quizzes, and projects.

Key indicators of attainment include:

- End-semester university examinations, conducted according to NBU norms.
- Internal assessments, comprising appropriate attendance, internal assessment, and tutorial/practical examinations.
- Practical assessments conducted by external experts appointed by NBU, along with result analysis at the end of each semester.
- Internship and placement opportunities facilitated by the Placement Cell, providing students with practical experience and industry exposure.

Indirect methods of evaluation include feedback reports from students and teacher assessments. The attainment level score for each course is calculated based on a combination of direct and indirect assessment methods.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 80.9

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
132	347	403	332	184

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
341	387	454	334	212

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.71

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Siliguri Mahila Mahavidyalaya: Nurturing Innovation and Broadening Knowledge Horizons

Siliguri Mahila Mahavidyalaya (SMM) is committed to providing high-quality academic knowledge while adapting to the evolving educational landscape. Recognizing the importance of innovation, SMM has focused on creating an ecosystem that fosters creativity and broadens the intellectual horizons of its students.

Strategic Partnerships for Enhanced Learning

S.K. Sanyal Tea Garden Collaboration (2023)

- **Location**: Baniakhari, Matigara, Dist. Darjeeling.

- **Objective**: This partnership allows students to understand the economic impact of the tea industry and explore the tea manufacturing process, enhancing their interest in entrepreneurship within this vital sector.
-

Pidilite Industries Pvt. Ltd. Partnership

- **Under the Guidance of**: Shri Partha Mukherjee, Chief Managing Director.
- **Focus**: Conducting Art and Craft workshops to develop students' artistic skills and craftsmanship, encouraging creative exploration.

Innovative Academic Initiatives

- **Interactive Learning Platforms**: The college organizes activities such as Mock-Parliaments, excursions, poster competitions, and debates to stimulate students' creativity and confidence.
- **Real-World Exposure**: Seminars and lectures, including motivational talks by notable alumni like Shri Abhijit Roy (UPSC Rank 50, 2022), connect students with real-world challenges and inspire future careers in administration.
- **Annual College Magazine 'Trishrota'**: This publication showcases contributions from students in the form of articles, stories, poems, and paintings, cultivating the creative facets of their minds.

Research and Cultural Engagement

- **Faculty Publications**: Faculty members, including Dr. Uday Ratan Mukherjee and Dr. Biplab Kumar Saha from the Department of Bengali, serve as editors for peer-reviewed journals 'SahityaTakko' and 'Harit', promoting scholarly activities.
- **Medicinal Plants and Herbs Gardening**: This initiative integrates the study of indigenous knowledge systems and alternative medicinal practices, enriching students' understanding of natural healing methods.
- **Dramatic Arts**: Students demonstrated their theatrical talents in a well-received performance of "Idur Dour" at Dinabondhu Mancha, Siliguri, highlighting their dramatic skills.

Knowledge Creation and Transfer

- **Faculty Development**: The annual Performance Appraisal System motivates faculty to enhance their research output and professional growth through conferences, seminars, and workshops.
- **Indian Knowledge Systems (IKS)**: IKS is incorporated into the curriculum and through add-on courses offered in collaboration with the National Skill Development Corporation (NSDC), preserving and propagating traditional knowledge.
- **Intellectual Property Rights (IPR)**: The college has established an IPR policy to foster innovation and protect intellectual creations, with activities including seminars to raise awareness and an incubation center to support the commercialization of innovative ideas.

Outcome and Impact

The diverse initiatives at SMM not only enhance the academic environment but also encourage innovative thinking among students. The college's efforts in integrating traditional knowledge with contemporary educational practices ensure that students are well-prepared to meet the demands of the modern world while remaining rooted in cultural heritage. These efforts collectively contribute to a dynamic, supportive, and innovative learning atmosphere that empowers students and faculty alike to pursue excellence in all educational endeavors.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 32

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	04	02	05	10

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during

the last five years

Response: 0.82

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	10	01	05	10

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.59

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
05	20	19	03	07

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Siliguri Mahila Mahavidyalaya (SMM) - Commitment to Community Engagement and Social Responsibility

Siliguri Mahila Mahavidyalaya (SMM) recognizes the critical role of community engagement and social responsibility in fostering well-rounded individuals. Through the active participation of its NSS and NCC units, SMM is dedicated to holistic development by engaging in various extension activities in the neighboring areas, including Jabra Vita and Hatiadanga village.

Core Areas of Engagement and Impact:

1. **Environmental Hygiene**
   - **Activities**: Students participate in cleaning drives, waste segregation, and distribution of litter bins to promote cleanliness and hygiene.
   - **Impact**: These activities cultivate a sense of environmental responsibility and educate students on sustainable practices essential for community health.

1. **Free Health Checkup**
   - **Activities**: Organizing free health checkup camps in adopted villages, offering medical consultations, health screenings, and distributing essential medicines.
   - **Impact**: These camps not only provide necessary healthcare access to underserved communities but also give students practical experience in healthcare management.

1. **Awareness on Gender, Nutrition, and Violence against Women**
   - **Activities**: Conducting workshops, seminars, and interactive sessions to educate on gender equality, nutritional practices, and preventing violence against women.
   - **Impact**: Empowers community members to challenge social norms and fosters a more equitable and inclusive society.

1. **Girl Child Education**
   - **Activities**: Organizing awareness rallies, distributing educational materials, and mentoring to support girls' education.
   - **Impact**: Advocates for educational opportunities for girls, aiming to break the cycle of poverty and empower girls to reach their full potential.

1. **Swach Bharat Abhiyan**
   - **Activities**: Participation in cleanliness drives and awareness campaigns to promote sanitation and hygiene.
   - **Impact**: Contributes to the national goal of achieving a cleaner India, enhancing local living conditions.

1. **Financial Advice and Tree Plantation**
   - **Activities**: Providing financial literacy training and organizing tree plantation drives.
   - **Impact**: Promotes economic empowerment and environmental conservation, aiding sustainable development.

1. **Supporting Orphanages**
   - **Activities**: Organizing coaching classes and extracurricular activities for orphaned children in adopted villages.
   - **Impact**: Provides educational and emotional support to orphaned children, enhancing their life prospects.

1. **Community Service Projects**
   - **Activities**: Initiating clean-up drives, anti-drug campaigns, literacy drives, and health check-ups in collaboration with renowned hospitals and other organizations.

- **Impact**: Improves living conditions and raises awareness on critical social issues within the community.

1. **Awareness Campaigns and Workshops**
   - **Activities**: Sponsoring programs on mental health, environmental sustainability, and gender equality; conducting workshops on civic responsibility and social justice.
   - **Impact**: Raises public awareness on various social concerns and educates on community development and human rights.

1. **Cultural Events and Educational Initiatives**
   - **Activities**: Hosting cultural events, exhibitions, and educational fairs; organizing annual prize distribution ceremonies.
   - **Impact**: Enhances cultural understanding, celebrates diversity, and acknowledges academic and social contributions of students.

Outcomes and Broader Impacts:

- **Empathy and Leadership**: Students develop empathy, leadership, and teamwork skills, essential for their personal and professional lives.
- **Social Responsibility**: These activities reinforce the college's values of social responsibility and promote a positive institutional image within the community.
- **Community Interaction**: Frequent interaction with the community during various initiatives helps students understand their role in fostering a better society and grows their pride in local heritage.

Through these comprehensive efforts, Siliguri Mahila Mahavidyalaya not only enriches the lives of its students but also plays a pivotal role in improving the broader community, demonstrating a profound commitment to social change and development.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Here is a refined and more formal presentation of the awards and recognitions received by Siliguri Mahila Mahabidyalaya, with details of the activities, accolades, and recognizing bodies organized neatly:

Awards and Recognition Received by Siliguri Mahila Mahabidyalaya

Siliguri Mahila Mahabidyalaya has been acknowledged repeatedly for its dedication to making a significant impact in society, especially at the community level. The awards received in recent years are testament to the college's commitment and contributions to various societal functions. Detailed below are some of the notable awards and recognitions:

Summary of Awards and Recognitions:

Name of the Activity	Award/Recognition	Awarding/Governing Body	Year
Kanyashree Prakalpa	Best Performing College under SMC Area	Government of West Bengal, Office of the Sub Divisional Officer, Siliguri, Kanyashree Section	2019-20
District Level Inter College Youth Parliament Competition	Runner-Up Trophy	Department of Parliament Affairs, Government of West Bengal	2019-20
NCC Activities	Winners in the Inter College Firing Competition	16 Bengal Bn NCC, Siliguri	2021-22
District Level Inter College Youth Parliament Competition	Second Position in Essay Competition	Department of Parliament Affairs, Government of West Bengal	2022-23

Each of these accolades underscores the college's successful efforts in various domains, from leadership in government-sponsored programs like the **Kanyashree Prakalpa** to excellence in competitive forums such as **youth parliament and NCC activities**. These achievements not only boost the morale of our students but also enhance their educational and personal development, reinforcing the college's role in fostering a conducive learning and growth environment.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 33

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	1	1	3	23

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 18

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Siliguri Mahila Mahavidyalaya is dedicated to providing a robust and conducive educational environment through substantial investments in infrastructure and technological facilities. Our campus spans 2510.967 square meters and is fully enclosed by a guard wall, ensuring a secure environment for both students and staff.

Infrastructure and Facilities:

1. Classrooms and Laboratories:

- Classrooms are well-ventilated, furnished, and equipped with sufficient lighting and fans to ensure a comfortable learning environment. All departments boast their own seminar libraries, and Geography department benefit from well-maintained laboratories.
- The college has a dedicated maintenance committee consisting of department HODs and senior teachers who regularly submit infrastructure improvement requests to the principal.

2. Library:

- Our library is stocked with 8,000 books and provides access to over 3,000 online journals via the N-LIST. Book acquisition is a collaborative effort involving department heads and is approved by the college library committee.
- A suggestion box in the library gathers feedback for continuous improvement, and a systematic process ensures the timely return of books via a mandatory 'No dues' policy before exams.

3. ICT Infrastructure:

- The college boasts a centralized computer lab with internet facilities, adequate desktops, and printers. Additional computers are available in offices, the library, and the principal's chamber.
- Our campus is Wi-Fi enabled, allowing teachers and students access to network resources from

almost anywhere on campus.

4. Sports and Fitness:

- The sports ground and equipment are maintained by a designated sport-in-charge, who ensures all facilities are in top condition. Various sports equipment is acquired annually to meet student needs.
- The Yoga Centre includes a well-equipped room where weekly training classes are conducted, with yoga mats and training models updated regularly.

5. Additional Facilities:

- Our campus is equipped with modern facilities including smart classrooms, a reprographic center, a 5 KW solar power panel system, a health check-up center, and more.
- The college also emphasizes inclusivity with facilities such as ramps and wheelchairs for differently-abled persons and has a robust security system with CCTV surveillance.

6. Environmental and Health Initiatives:

- Environmental conservation is supported through a rainwater harvesting system and the cultivation of a medicinal plant garden, fruit orchard, and butterfly garden.
- The Psychological Counselling Cell and Diet Counselling Centre address the mental and nutritional health of the student body.

Operational Excellence:

- All equipment, including computers and lab apparatus, undergoes regular maintenance by lab assistants and attendants. Annual stock verification is conducted departmentally by HODs and teachers.
- The college ensures the cleanliness and hygiene of water tanks, conducts regular garbage disposal, pest control, and maintains the gardens through dedicated staff.

By maintaining a high standard of infrastructure and providing cutting-edge facilities, Siliguri Mahila Mahavidyalaya not only enhances the learning experience but also ensures that our students are well-prepared to meet the challenges of the future in a secure and supportive environment.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 26.33

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	13.26	6.16	27.82

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Siliguri Mahila Mahavidyalaya's Central Library, situated on the first floor of the college's Admin Block, boasts a wealth of resources tailored to the syllabus needs of its academic community. The library encompasses a well-organized stack room and a comfortably furnished Reading Room, creating an optimal environment for study and research.

Library Layout and Resources:

- The stack room uses a systematic barcode arrangement to organize books, facilitating easy access for users.
- The Reading Room showcases magazines, periodicals, and a 'New Arrivals' section that highlights the latest additions to the collection, capturing the interest of library users.
- Two distinct cubicles are designated for 'Teacher's Reading and Computer Section' and 'Student's Computer Section', accommodating the different needs of faculty and students.
- Personal belongings can be securely stored at the baggage counter, allowing users to study without distractions.
- The library operates on an Open Access System, providing unrestricted browsing of the collection, which fosters a more user-friendly environment.

Technological Enhancements:

- The library is fully automated with the Integrated Library Management System (ILMS) Koha software and Internal Library Management Software, enabling efficient management of library operations.
- Barcoding of books has been completed, and members are issued barcoded library cards for streamlined checkouts.
- Web OPAC services allow users to access the library catalog remotely, ensuring resources are accessible anytime, anywhere.
- High-speed internet connectivity and Wi-Fi are available, supporting online research and learning.
- As a member of the N-LIST program under the e-Shodh Sindhu Consortium, the library offers extensive access to e-journals and e-books.

Additional Services:

- The library provides subsidized reprographic services to support students' academic needs.
- Scanned copies of university question papers are available on the institution's website, aiding in exam preparation.
- Special collections include biographies of notable figures like Gandhi and Netaji, as well as resources on the History of Bengal, Maps, and Atlases.

Engagement and Development:

- Regular Library Orientation programs are conducted to guide users effectively, ensuring the right resources are available to the right user at the right time.
- The library hosts Book Fairs and Online Book Exhibitions within the campus to encourage reading among students.
- The Library Sub-committee serves as an advisory body, assisting in decisions related to collection development and enhancing library services.

Community and Learning Support:

- The library hosts workshops, seminars, and other activities aimed at fostering learning and community involvement. These events are great opportunities for networking and skill development.
- Support services from librarians include help with finding materials, using databases, and understanding citation formats, enhancing the research capabilities of students and faculty.

Current Holdings:

- The library currently houses 8,000 books. Investments continue annually, excluding the COVID period, to expand and update these resources.
- During the pre-Covid period, the library had subscriptions to several e-journals, although these could not be continued later.

Through continuous enhancements and a focus on accessibility, Siliguri Mahila Mahavidyalaya's Central Library remains a pivotal element of the college's educational infrastructure, contributing significantly to the academic success and holistic development of its students.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Siliguri Mahila Mahavidyalaya has consistently prioritized the development of top-tier IT infrastructure and application development to support both academic and administrative functions. Regular updates and strategic acquisitions of new IT equipment have been central to this effort, ensuring the college stays at the forefront of technological advancements.

Upgraded Internet Connectivity:

Over the past four years, the college has significantly upgraded its internet service, boosting the bandwidth from 2 Mbps to 100 Mbps, and recently to 150 Mbps. This enhancement addresses the growing demands of students and faculty, facilitating more efficient academic and research activities. The presence of multiple internet providers has ensured robust and reliable connectivity, essential for the seamless access to digital resources and online learning platforms.

Modernized IT Facilities:

In response to the evolving needs of our educational environment, particularly during the pandemic, the college has made substantial investments in IT hardware and software. This includes the acquisition of new computers, the installation of LCD projectors, public address systems, CCTV, laptops, air conditioning units, and the purchase of two domain names: smm.ac.in and smmcollege.info. These upgrades support a range of functions from classroom learning to enhanced security and administrative efficiency.

Maintenance and Support:

All IT equipment, including reprographers, water purifiers, coolers, and electrical appliances, are kept in optimal condition through annual maintenance contracts (AMC). Additionally, dedicated staff provide technical support for smart classrooms and the audio-visual room, ensuring that both faculty and students can leverage these advanced teaching tools effectively.

Digital Platforms for Engagement:

The college has implemented an ERP portal to streamline student services and maintain transparency. A standalone online admission portal facilitates a smooth and transparent admission process. Moreover, the college has established a **Feedback portal** that captures valuable insights from students, teachers, employers, and alumni, fostering a responsive and adaptive learning environment.

Benefits of Enhanced IT Infrastructure:

Boosted Productivity: The modernization of IT facilities, equipped with the latest software and hardware, enhances the productivity of both staff and students.

Improved Security: Strategic installation of CCTV cameras and regular updates of security protocols help in safeguarding sensitive data and protecting against cyber threats, thereby ensuring the safety and security of the college premises.

Fostering Innovation: With robust IT support, the institution creates an environment conducive to innovation, allowing students and faculty to explore and develop new technologies.

Attractiveness and Competitiveness: Cutting-edge IT facilities make the institution more appealing to prospective students, faculty, and researchers, thereby enhancing its reputation and competitive edge.

Enhanced User Experience: The upgraded bandwidth ensures quick and uninterrupted access to online resources, providing a smoother and more engaging user experience.

By continuously investing in its IT infrastructure, Siliguri Mahila Mahavidyalaya not only enhances its operational efficiency and educational capabilities but also positions itself as a leader in adopting technology to meet the challenges of the digital age.

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 38.94

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 35

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 5.53

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
2.01	2.61	1.30	2.18	1.83

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 37.99

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
578	620	528	646	510

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Institutional data in the prescribed format	View Document

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.2

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	2	0	3	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 19.67

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
106	63	48	34	24

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
132	347	403	332	184

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.96

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
8	7	2	1	4

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 8

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	1	2	1

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
09	02	01	09	11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Siliguri Mahila Mahavidyalaya plays a pivotal role in the ongoing development of the college, serving as a vital link between past and present students. While it is not yet a registered entity, the association remains highly active, organizing a variety of events and programs that benefit both current students and alumni members. The association has approximately 230 registered members and consistently fosters a sense of unity and connection to the institution from which they graduated.

Vision of the Alumni Association:

- The Alumni Association of Siliguri Mahila Mahavidyalaya was established with several key objectives:
  - To maintain a continuous exchange of knowledge between alumni and current students.
  - To offer assistance to current students in various capacities.
  - To collaborate with different organizations and uphold the institution's standards and regulations.
  - To involve alumni in college activities such as NSS, NCC, sports, and cultural programs, with special events tailored for alumni.
  - To contribute to career counseling initiatives, helping guide current students in career choices and opportunities for further education.

Activities and Contributions:

The Alumni Association is dynamically engaged in enriching the college community through various initiatives:

1. Gender Awareness Programs:

 Alumni have conducted gender awareness sessions that were open to all departments, significantly enhancing campus culture and inclusivity. These sessions provided a platform for both current students and alumni to exchange views and experiences, broadening their understanding of gender issues.

2. Road Art Initiative:

 Post-pandemic, the alumni organized a road art event aimed at re-engaging students and revitalizing their academic and social lives. This creative endeavor helped bridge the gap between alumni and current students, fostering personal connections and community spirit.

3. Feminism in Everyday Life:

A thought-provoking talk by an alumna focused on the practical implications of feminist theory in daily situations. This session opened up discussions among students across all semesters, encouraging them to explore and articulate their perspectives more freely.

4. Digital Banking Workshop:

An informative session on digital banking was led by an alumnus, equipping students with knowledge about modern financial tools and digital transactions, which are essential skills in today's digital age.

These activities not only strengthen the ties between alumni and the current student body but also enhance the educational experience by integrating real-world applications and contemporary issues into the learning environment.

The Alumni Association's active participation and continuous support exemplify its commitment to the growth and enrichment of the Siliguri Mahila Mahavidyalaya community, reflecting the professional and personal achievements of its members and reinforcing the values and vision of the institution.

File Description	Document
Upload Additional information	[View Document](#)
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Siliguri Mahila Mahabidyalaya, affiliated with the University of North Bengal, stands as the sole Girls' College in Siliguri Sub-division, founded in 1981 with a noble mission to elevate the education of the lower middle class and weaker sections. Throughout its journey, the College has remained dedicated to empowering women through education, guided by the principle of 'Vidya Dadati Vinayam' (Knowledge endows Humility and Humanity).

This principle forms the bedrock of our vision, which revolves around three fundamental axioms:

1. **Holistic Education:** Striving to impart comprehensive education to young women.
2. **Humility:** Instilling ethical values and humility in our students.
3. **Humanity:** Cultivating empathy and a sense of social responsibility, nurturing individuals who actively contribute to the betterment of society.

To actualize this vision, the College has established a three-tiered administrative structure, facilitating decentralized governance and inclusive decision-making:

1. **Governing Body:** This electoral body, comprising representatives from various sectors, plays a pivotal role in policy formulation and decision-making, ensuring alignment with the College's vision.
2. **Operational Level:** The IQAC, Teachers' Council, and various committees engage stakeholders in operational matters, fostering collaboration and collective problem-solving.
3. **Principal's Coordination:** The Principal serves as the linchpin between the Governing Body and operational entities, ensuring a cohesive and democratic administrative framework.

In line with our commitment to holistic and humanitarian education, the College adopts a three-tiered planning approach—short-term, mid-term, and long-term—wherein each tier complements the others, facilitating goal attainment.

Despite facing challenges, including the recent pandemic, the College has made significant strides in the past five years:

- Establishment of MOUs with colleges and educational institutions, expanding intellectual horizons through resource sharing.
- Active engagement of NCC and NSS units in organizing programs for student and societal benefit, including self-defense training courses.
- Regular organization of cultural and competitive events to foster student talent and creativity.
- Conducting add-on courses to enhance students' skills and align with Ministry of Higher Education directives.
- Implementation of the NEP 2020 from the academic session 2023-2024, aligning with national educational objectives.
- Pursuit of opening a Women's Studies unit and introducing vocational courses for female students to enhance employability.
- To realize our vision and mission, the College fosters a conducive work environment that supports the three-tiered administrative structure and nurtures personal relationships between students and teachers.

Vision: "Vidya Dadati Vinayam" (Knowledge endows Humility and Humanity)

Motto: "Discipline, Dedication, Determination"

Mission:

- Cultivate intellectual vigor and moral rectitude among students.
- Empower women to assume leadership roles in the global arena.
- Provide high-quality educational opportunities to unlock full human potential and foster national development.
- Create a skilled workforce with multidisciplinary capabilities, promoting inclusivity and digital literacy.
- Foster innovative thinking for sustainable development and holistic learning.

Institutional Plan:

- Introduction of new courses based on student demand to diversify enrollment.
- Enhancement of library facilities for physically challenged students.
- Upgradation of laboratory and research facilities.
- Implementation of comprehensive student mentoring and support systems.
- Ensuring transparency in evaluation processes and academic administration.
- Strengthening community outreach activities through NSS and Social Outreach cell.

- Focus on practical learning and student-centric teaching methodologies.
- Continuous improvement through feedback mechanisms and participative management.

Decentralization:

- Operational autonomy provided to functionaries for decentralized governance.
- Organizational framework and prospective planning guided by dynamic leadership.
- Oversight of academic administration and management by well-established committees.
- Participative management ensuring staff and student involvement in decision-making processes.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Siliguri Mahila Mahavidyalaya (SMM), a government-aided institution affiliated with the University of North Bengal, diligently adheres to the mandates and guidelines established by the UGC, MHRD, WBSU, Government of West Bengal, and the Department of Higher Education. SMM upholds stringent service rules and ethical standards that govern the appointment and service conditions of its faculty and staff, ensuring a structured and effective academic environment.

Organizational Structure and Decision-Making Bodies

Governing Body (GB)

- **Role**: Overseeing all institutional operations including finance, human resources, educational activities, and infrastructure.
- **Functions**: Formulating policies and deliberating on academic, financial, and administrative initiatives to align with the institution's mission.

Principal

- **Role**: Acts as the coordinator among all stakeholders, maintaining a democratic organizational

structure.

- **Functions**: Central to executing career advancement for staff and overall student development.

Internal Quality Assurance Cell (IQAC)

- **Role**: Ensuring quality in the educational and administrative performance of the institution.
- **Functions**: Developing, applying, and monitoring quality benchmarks for academic and administrative activities.

Finance Committee (FC)

- **Role**: Managing the institution's financial health.
- **Functions**: Reviewing and preparing budget proposals under the guidance of the Bursar and the Head of the Institution, with subsequent approval by the GB.

Academic Subcommittee

- **Role**: Maintaining educational standards and interdepartmental coordination.
- **Functions**: Overseeing teaching, training, research, and examinations.

Staff and Academic Councils

Teachers' Council

- **Role**: Facilitating the decentralization of academic responsibilities.
- **Functions**: Organizing frequent meetings led by the Principal and a selected teacher representative to form various subcommittees.

Department Heads

- **Role**: Ensuring smooth intra-departmental operations.
- **Functions**: Managing academic activities related to student progression.

Bursar

- **Role**: Overseeing financial operations.
- **Functions**: Ensuring proper use of funds for maximum student benefit.

Committees and Support Structures

Service-Related Subcommittees

- **Examples**: P.F., IT, Pay Revision, Leave Management, CAS committee (support wing of IQAC), Grievance Redressal.
- **Role**: Implementing government policies and plans regarding employment, service conditions, and promotions.

Library Committee

- **Role**: Maintaining a comprehensive collection of books, journals, periodicals, and exam resources.
- **Functions**: Ensuring resources are up-to-date and accessible, benefiting both students and faculty.

Recruitment and Appointment Policies

For Permanent Teachers

- **Process**: Guided by UGC rules, involving recommendations from the CSC, Governing Body approval, appointment letters, and service confirmation post-probation. Transfers align with West Bengal government rules.

For State Aided College Teachers

- **Process**: Departmental requisition, GB placement, advertisement, expert panel interviews, merit list formation, GB approval, and final government approval.

Strategic and Quality Initiatives

The college is committed to fostering an ecosystem of continuous improvement and innovation. Through its decentralized administrative structure, SMM promotes active participation from all stakeholders, enhancing the educational experience and ensuring compliance with high standards of governance and academic excellence. Each body within the college plays a pivotal role in maintaining the quality and integrity of the educational process, ensuring SMM remains at the forefront of higher education institutions in the region.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institute prioritizes the welfare of its teaching and non-teaching staff, recognizing that a supportive environment fosters holistic development. The following measures are in place to ensure the well-being of all employees:

Financial Support:

1. Puja/Festivals advance provided to non-teaching employees, reflected in accounts.
2. Puja bonus extended to casual and contractual non-teaching employees, reflected in accounts.
3. Advanced salary offered to new faculty members until their pay fixation is finalized.
4. Compassionate appointment facilitated for a bereaved employee's family member, evidenced by documents such as Kashmira Sarkar's case.
5. Canteen facilities accessible to both teaching and non-teaching staff and students.

Performance Appraisal:

Teachers' appraisal conducted through Career Advancement Scheme (CAS), 360-Degree Teachers' Performance Appraisal, and Teachers' Online e-diary.

1. Faculty performance evaluated through Annual Self-Assessment based on Performance Based Appraisal System (PBAS), verified by Department Heads, IQAC Coordinator, and Principal.
2. Non-teaching staff assessed annually by the Principal and Bursar, with oversight from the Head Clerk. Laboratory assistants and attendants evaluated by respective Departmental Heads, while library staff appraisal falls under the purview of the Librarian.
3. Regular meetings with non-teaching staff by the Principal for performance improvements, with appreciation for satisfactory performance.

Welfare Measures:

1. Financial assistance for staff attending conferences/seminars/ workshops/FDPs and SDPs.
2. Loan facilities from Provident Fund as per Government rules.
3. Financial incentives during major festivals for non-teaching staff.
4. Provision of pension, gratuity, and leave encashment.
5. Subsidized on-campus medical facilities.
6. Staff Welfare Fund support during crises.
7. Felicitation of retired teachers and non-teaching staff.
8. Professional development programs for skill enhancement and training.
9. Permission for teaching staff to participate in Refresher Courses/Orientation Programs/Short Term Courses.

10. Encouragement for non-doctoral staff to enroll in part-time Ph.D. programs.

11. Study leave subject to certain conditions.

12. ICT facilities including Wi-Fi, desktops, laptops, projectors, and smart classrooms.

13. General support facilities such as 24-hour solar-powered backup, RO water purifier, refrigerator, microwave, and specially designed facilities for differently-abled staff and students.

14. Government health scheme coverage for employees and their dependent family members.

15. Recreational activities including annual picnics, gymnasium facilities, yoga classes, and participation in games on Annual Sports Day.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 13.27

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
04	06	06	06	04

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	8	3	2	9

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Resource Utilization at the Institution:

Funding and Allocation:

- The Higher Education Department of West Bengal annually assesses and subsequently provides grants for the salaries of all teaching and non-teaching staff.
- Non-Teaching Staff (NTS) and State-Aided College Teacher (SACT) categories receive a Puja Bonus as per the stipulated government rules.
- The college collects tuition fees from students annually, of which fifty percent is remitted to the University of North Bengal in accordance with university regulations.
- Development fees, collected for infrastructural improvements, are allocated following unanimous decisions made by the Finance Committee.
- Festival fees gathered are fully utilized for institutional cultural activities, decided through consensus in meetings involving finance and cultural committee members, along with student representatives.
- Library fees are used exclusively for enhancing library resources.
- Magazine fees fund the publication of the college magazine, which is distributed to all stakeholders.
- The Centre Fee, allocated by the University of North Bengal, supports the administration of the university's final examinations held at the college.
- Student Fund and Session fees are dedicated entirely to initiatives aimed at student welfare.
- Funds designated for the National Service Scheme (NSS) by the University of North Bengal are exclusively used for NSS-related activities.
- The Games and Sports Fee is specifically used to support student sports activities.

Financial Oversight:

Internal Audit:

The college conducts regular internal audits to ensure proper fund utilization. A private agency is appointed to facilitate smooth audit operations.

External Audit:

The external audits for fiscal years 2018-19 and 2019-20 were conducted by Government-appointed auditor Anirban Roy of Anirban and Associates. However, external audits for 2020-2021 through 2022-2023 are pending, awaiting government appointment of a statutory auditor. The external auditor reviews the college's cash books, bank accounts, vouchers, bills, and utilization certificates (UCs).

Financial Management:

- Financial management is overseen by the Bursar, the Accountant, and a Finance Committee led by the Principal. The purchasing process adheres to a strict protocol where quotations are solicited and prices compared, managed by a designated Purchase Committee.
- Utilization certificates for grants from the Higher Education Department are prepared in accordance with approved expenditures under various categories.
- Initial financial data preparation is undertaken by the Accountant and subsequently verified by the Bursar and the Principal to ensure clarity, authenticity, transparency, and accuracy.
- For internal audits, the college engages a qualified Chartered Accountant approved by the Governing Body, who meticulously audits all finance-related documents.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The college's well-organized and active Internal Quality Assurance Cell (IQAC) has made significant contributions across various areas:

1. Regulation, Curriculum, and Syllabus Development:

- Formulation of Curriculum, Syllabus, Course Outcomes (CSO), Programme Specific Outcomes (PSO), and implementation of Choice Based Credit System (CBCS).
- Provision of mentoring, tutorial, and remedial classes for both slow and advanced learners to ensure inclusive education.

2. Accreditation and Ranking:

- Engagement in accreditation processes such as National Institutional Ranking Framework (NIRF) and All India Survey on Higher Education (AISHE) to enhance institutional quality and recognition.

3. Development and Application of Quality Benchmarks:

- Establishment and application of quality benchmarks for academic and administrative activities through regular online interactions with stakeholders.
- Induction programs involving parents and students, as well as student meetings before examinations, contribute to the smooth functioning of academic activities.

4. Organization of Workshops and Seminars:

- Conducting inter and intra-institutional workshops and seminars on quality-related themes to foster collaboration, study circles, exchange programs, and internships as per guidelines.

5. Conducting Supplementary Examinations:

- Arrangement of internal supplementary examinations for the benefit of students to ensure their academic progress and success.

6. Promotion under Career Advancement Scheme (CAS):

- Internal monitoring of faculty progress and documentation as per UGC guidelines, overseen by the CAS committee functioning under IQAC.

7. Communication with University Bodies:

- IQAC members liaise with University of North Bengal's Board of Studies (BOS) to nominate faculty members for workshops, ensuring alignment of curriculum and syllabus with CBCS model.

8. Implementation of Pedagogical Innovations:

- Introduction of various pedagogical approaches such as project-based learning, self-learning, industrial internships, and peer-assisted learning to enhance teaching effectiveness and produce skilled graduates in line with NEP 2020.

9. Monitoring of Teaching-Learning Processes:

- Conducting Academic sub-committee meetings to monitor teaching-learning processes, operational methodologies, and learning outcomes at regular intervals.

10. Orientation/Induction Programs:

- Organization of orientation/induction programs for newly admitted students by all departments under IQAC guidance, providing essential information about the college, courses, and examination procedures.

11. Annual Academic Administrative Audit:

- Facilitation of annual Academic Administrative Audit, encompassing internal and external audits to ensure institutional compliance and quality assurance.

Through these concerted efforts, the IQAC plays a pivotal role in enhancing the overall quality and effectiveness of academic and administrative processes at the college, fostering a culture of continuous improvement and excellence.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Siliguri Mahila Mahavidyalaya, the sole girls' college in the Siliguri sub-division, is dedicated to fostering the all-round development and safety of its students, many of whom are first-generation learners. The College takes pride in providing adequate facilities and enabling consciousness and sensitization towards gender equality through numerous activities each year. Gender equity is emphasized in the college's extension activities. The college strives to provide equitable educational opportunities to girls, irrespective of their socioeconomic or cultural backgrounds. It is committed to not only providing formal education but also sensitizing students to gender equity through various initiatives.

1. Girls' Common Room: Equipped with essential facilities like a wall clock, indoor games, first-aid box, weighing machine, and sanitary vending machine, the common room ensures the comfort and well-being of female students.

2. Counselling Services: The college prioritizes the emotional and psychological well-being of its students through comprehensive counselling. The all-female counselling cell, comprising faculty members, provides one-to-one sessions with strict confidentiality, empathy, and follow-up to help students manage distress, develop personality, and overcome challenges.

3. Promotion of Gender Equity: Posters promoting gender equity are strategically placed across the campus, and the college has a zero-tolerance policy towards any form of ragging. A Grievance Redressal Cell addresses complaints reported in the complaint box promptly.

4. Awareness of Cybercrimes: Faculty members educate students about the increasing prevalence of cybercrimes and highlight defense mechanisms to ensure their safety and security in the digital world.

5. Career Counselling: Regular sessions conducted by the career counselling cell, in collaboration with training and placement agencies, provide students with insights into various job opportunities during and after graduation.

6. Gender Awareness Activities: Various departments, along with NSS volunteers and NCC cadets, organize activities to promote gender awareness and equality. These activities include seminars, special lectures, awareness programs, peer-training programs, and participatory programs focusing on feminism, gender discrimination, and women's rights.

7. Community Engagement: The college actively participates in community outreach programs, such as Prime Minister's flagship program "Beti Bachao Beti Padhao" and International Women's Day celebrations, to raise awareness about gender issues and empower women in society.

8. Institutional Initiatives: Siliguri Mahila Mahavidyalaya implements several institutional initiatives to promote gender equality, including the introduction of a Women's Studies course, provision of Yoga and Self-Defence classes, establishment of Internal Complaints Committee (ICC), and active involvement in NCC, NSS, and social outreach activities.

9. Safety and Security Measures: The college ensures a secure environment for all students and has installed a sanitary vending machine in the students' toilets. Additionally, psychological counselling sessions conducted by registered teacher-counsellors support students' mental well-being.

By providing adequate facilities and fostering a gender-sensitive environment, Siliguri Mahila Mahavidyalaya endeavors to empower women and promote gender equity among its student community.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Siliguri Mahila Mahavidyalaya (SMM) is deeply committed to fostering an inclusive environment that promotes peace, equality, and harmony among students. This commitment is reflected through a series of initiatives and activities designed to raise awareness and understanding of cultural, religious, regional, linguistic, communal, and socioeconomic diversities.

Inclusion and Diversity Efforts:

Students from various backgrounds, including those from both plains and hills, and diverse caste categories such as SC, ST, OBC, and EWC, are welcomed each year in alignment with government reservation policies. Our teaching and office staff uphold the dignity and rights of all students, treating

everyone with fairness and impartiality regardless of their background. Recognizing individual differences in aptitude and capabilities, our teachers dedicate extra time beyond class hours to address unique student needs.

Educational and Value-Based Initiatives:

SMM instills values like scientific temper, the spirit of inquiry, and the ideals of democracy, social justice, environmental protection, and peace. The college celebrates both Independence Day and Republic Day with flag hoisting and cultural programs that emphasize unity in diversity, helping students appreciate our national heritage and goals. Observances of National Youth Day and Constitution Day further promote inclusive governance, with pledges to uphold constitutional principles and awareness of civic duties.

Cultural and Linguistic Enrichment:

The college calendar is rich with events that celebrate cultural diversity, including College Foundation Day, Rabindra Jayanti, World Literacy Day, Sanskrit Day, International Mother Language Day, World Environment Day, Vanomahotsav, Basanta Utsav, and Saraswati Puja. These occasions provide a platform for active participation and contribute to a supportive learning environment.

In support of linguistic diversity, students may present seminar papers in their vernacular language or mother tongues, highlighting the importance of preserving local minority languages of North Bengal, many of which are at risk. A notable event, "Preservation of local minority languages: A way forward amidst practical difficulties," organized by the Department of Bengali on February 21, 2023, underscored this commitment.

Value Promotion and Social Responsibility:

SMM regularly organizes lectures on universal values by eminent speakers to foster moral awareness and guide students in ethical daily practices. Additionally, several blood donation camps, in collaboration with the NSS units, encourage a sense of societal responsibility and teamwork.

International Mother Language Day is celebrated annually on February 21 to honor the linguistic diversity of each community, while International Yoga Day on June 21 sees widespread participation in yogic exercises and Pranayam, with additional training in yoga and self-defense offered to students.

Student Engagement and Cultural Activities:

The observance of Students' Week includes a variety of competitions such as essays, singing, dancing, quizzes, painting, and poster making. The vibrant campus life is further enriched by events like the Fresher's Welcome, Farewell parties, and the College Social, organized by the Students' Union and college authority, featuring music, recitations, and dances, celebrating both classical and folk traditions.

Through these multifaceted initiatives, Siliguri Mahila Mahavidyalaya not only enriches the educational experience but also cultivates an atmosphere of inclusivity and mutual respect, empowering students to contribute positively to a diverse and dynamic society.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice 1:

Title of the Practice: Growing Together: Concord

Objectives of the Practice:

1. To raise awareness about the detrimental effects of urbanization and industrialization on the ecosystem, particularly regarding deforestation and pollution.
2. To enhance the quality of life within the community, focusing on healthcare, sanitation, and general awareness.
3. To provide training and education to community members, empowering them with skills in entrepreneurship, leadership, and sustainable development.
4. To engage with the community on various social issues including healthcare, education, childcare, and welfare programs.
5. To educate the community about their legal rights and available government schemes, promoting access to resources and opportunities.
6. To address the issue of women and child trafficking by raising awareness and reporting cases to relevant authorities.

7. To educate women about their rights, including protection against sexual harassment, and to teach children about personal boundaries.
8. To organize campaigns promoting gender equality within the community.

Context

The practice aimed to:

- Promote environmental consciousness and teamwork among students.
- Instill a sense of cleanliness and civic responsibility.
- Educate students about the importance of a green environment.
- Raise awareness about legal rights and social issues within the community.

The Practice:

Students engage in regular cleaning activities within the locality, disinfecting drains and distributing saplings on World Environment Day and Rabindranath Tagore's death anniversary. They also plant saplings on campus and in surrounding areas, fostering community engagement.

Evidence of Success:

- Increased student participation over time.
- Identification and reporting of trafficking cases.
- Effective utilization of distributed litter bins.

Problems Encountered and Resources Required:

Problems:

- Initial resistance from the community to student involvement.
- Time constraints for students participating in sessions.
- Lack of awareness about the benefits of yoga.

Resources Required:

- Support from administrative and social sectors.
- Collaboration with NGOs and welfare organizations.

Best Practice 2:

Title of the Practice: Rejuvenation Personified

Objectives of the Practice:

- Promote mental hygiene through yoga and meditation sessions.
- Enhance concentration and physical fitness.
- Develop emotional stability and overall health.

Context:

The practice aimed to:

- Address stress and hectic schedules faced by students and staff.
- Cultivate mental and physical well-being.
- Provide a platform for alumni involvement in guiding students.

The Practice:

Regular yoga and meditation sessions are held twice a month, with additional sessions on International Yoga Day. Alumni lead training programs, focusing on mental and physical health.

Evidence of Success:

- Increased participation and reported benefits in terms of concentration and stress reduction.
- Expansion of sessions due to growing student interest.

Problems Encountered and Resources Required:

Problems:

- Inappropriate attire during taekwondo sessions.
- Time constraints for students traveling from afar.
- Lack of awareness about the benefits of yoga.

Resources Required:

- Education and promotion of the benefits of yoga and meditation.
- Adequate facilities and equipment for sessions.
- Addressing logistical challenges to facilitate participation.

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File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Siliguri Mahila Mahavidyalaya, established in 1981, stands as a beacon of empowerment for female students in the heart of Siliguri. As the only women's college in the Darjeeling district, it takes immense pride in its role and caters to the development of students from diverse backgrounds. The institution is dedicated to providing a platform for holistic development, aiming to empower students to become responsible citizens.

Characteristics:

1. **Inclusivity and Gender Sensitization:**

- The college conducts gender sensitization programs annually, addressing issues faced by economically backward and first-generation learners.
- Posters promoting gender equity are displayed across the campus, and a dedicated grievance redressal cell ensures the seriousness of complaints.

2. Student Support and Counseling:

- Dedicated WhatsApp groups allow students to seek assistance, fostering an environment of support and guidance.
- Comprehensive counseling services, led by female faculty members, address academic, psychological, and emotional needs on a one-to-one basis.

3. Parent-Teacher Engagement and Career Counseling:

- Parent-teacher meetings facilitate communication and provide updates on students' progress.
- The Career Counseling Cell offers guidance on job prospects and assists in accessing government scholarships and opportunities.

4. Community Impact and Empowerment:

- The college conducts surveys in surrounding areas, demonstrating its impact on both the local community and female students from diverse backgrounds.
- Through initiatives such as health programs, yoga, self-defense courses, and skill development training, the institution aims to empower women and promote inclusivity.

Policy Framework for Capacity Building of Women:

Siliguri Mahila Mahavidyalaya is committed to the sustainable development and empowerment of women, aligning with national policies on gender equality and inclusiveness. Through various initiatives, the college addresses socioeconomic barriers and promotes women's autonomy and self-reliance.

1. Health and Confidence Building:

- Certificate courses in Yoga, Meditation, and Self-Defense aim to empower students with strength and confidence.
- The college's health unit ensures the well-being of students under the guidance of medical practitioners.

2. Career Counselling and Skill Development:

- The Career Counselling and Placement Cell provides opportunities for skill enhancement, entrepreneurship development, and government job preparation.
- Partnerships with organizations like Anudip Foundation and Gen Next Information Technology facilitate skill development training and career opportunities.

3. Research and Innovation:

- The college encourages research and innovation through workshops, seminars, and training programs.
- It promotes awareness of evolving technologies, industrial standards, and intellectual property rights (IPR).

4. Community Engagement and Outreach:

- Outreach programs extend the college's sustainable initiatives to local schools, communities, and rural areas, fostering a culture of innovation and entrepreneurship beyond academic achievements.

- Through these concerted efforts, Siliguri Mahila Mahavidyalaya distinguishes itself as a catalyst for women's empowerment and sustainable development, nurturing future leaders who contribute meaningfully to society.

File Description	Document	
Appropriate web in the Institutional website	View Document	

5. CONCLUSION

Additional Information :

Siliguri Mahila Mahavidyalaya has fostered an innovative ecosystem that facilitates the creation and transfer of knowledge. Over the past five years, the college has hosted numerous workshops and seminars on topics such as Research Methodology, Intellectual Property Rights (IPR), and Entrepreneurship, enhancing both faculty and student expertise in these critical areas.

The institution is also committed to community engagement, conducting extension activities that sensitize students to social issues, thereby promoting their holistic development. These initiatives have significantly impacted the local community over the last five years.

In terms of collaboration, the college has been active in facilitating research partnerships, faculty exchanges, and student internships. Notably, it has established 21 functional Memorandums of Understanding (MoUs) with other institutions, universities, industries, and corporate houses, expanding opportunities for its academic community.

Siliguri Mahila Mahavidyalaya has also achieved recognition for its efforts:

1. It received the "Kanyashree Award" as the best-performing college in the Siliguri Municipality area for 2019-20, awarded by the Government of West Bengal.

2. The college participated in the Inter-College Youth Parliament Competition at the district level in 2019-20, organized by the Department of Parliamentary Affairs, Government of West Bengal.

3. Suchitra Sharma from the Department of Political Science secured 2nd Rank in an Essay competition held by the Department of Parliamentary Affairs, Government of West Bengal in 2022-23.

4. The college won the Inter-College Firing Competition in 2021-22, hosted by the 16 Bengal Battalion, West Bengal NCC.

These achievements highlight the college's commitment to excellence in both academic pursuits and co-curricular activities, underlining its status as a center of learning and development.

Concluding Remarks :

Siliguri Mahila Mahavidyalaya (SMM) began its educational journey in a modest building, offering only a BA

General Course. Since then, fueled by the commitment of its management, teachers, and non-teaching staff, and supported by various government and non-government funds, the college has made significant strides in providing an enriched curriculum, adopting modern teaching methods, and supporting students academically, financially, and in skill and career development. The college also emphasizes moral and human values to foster the holistic development of its students.

Despite facing ongoing challenges, SMM is committed to continuous improvement and growth. The college has outlined several strategic goals for the future:

Acquiring Autonomy: To develop the capability to frame its own curriculum and conduct examinations independently.

Introducing Skill-based Courses: To launch new programs that meet industry needs and enhance students' employability.

Promoting Multidisciplinary Coordination: To encourage faculty from various disciplines to engage in cross-disciplinary teaching and research.

Enhancing Student Research: To secure funding that supports student research projects relevant to the local community.

Supporting Talented Athletes: To provide financial aid, improved facilities, and coaching to students who excel in sports.

Strengthening Industry Ties: To establish Memorandums of Understanding with industries for internships and placements, enhancing practical exposure and job opportunities for students.

SMM is dedicated to promoting a diverse and comprehensive educational experience, nurturing an intellectual culture that instills holistic values in its students. The college stands out for its distinctive pedagogical approach and commitment to helping students achieve their full potential. Over the years, students from SMM have consistently ranked highly in university examinations.

As the institution continues to adapt to meet the changing needs of its students, it aspires to evolve into a premier institute recognized for its excellence in teaching and research. SMM remains devoted to cultivating young women who are conscientious, compassionate, and competent, preparing them to contribute meaningfully to society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies Remark : As per clarification received from HEI, thus DVV input is recommended.
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>197</td><td>329</td><td>289</td><td>244</td><td>239</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>196</td><td>229</td><td>264</td><td>235</td><td>234</td></tr></table> 2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>574</td><td>574</td><td>574</td><td>574</td><td>541</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>574</td><td>574</td><td>574</td><td>574</td><td>541</td></tr></table> Remark : As per clarification received from HEI, number of the students admitted should not be more than the number of the seats earmarked, and any excess be considered as General Merit, thus DVV input is recommended.
3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	9	3	7	12

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	04	02	05	10

Remark : As per clarification received from HEI, thus DVV input is recommended.

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	21	19	15	31

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
02	10	01	05	10

Remark : As per clarification received from HEI, and calender year to be considered, and ugc listed entries to be considered, thus DVV input is recommended.

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
7	22	23	24	10

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

05	20	19	03	07

Remark : As per clarification received from HEI, and calender year to be considered and affiliation of the Institution at the time of publication, thus DVV input is recommended.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*
	3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	2	6	23

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
5	1	1	3	23

Remark : As per clarification received from HEI, only extension and outreach programs to be considered, thus DVV input is recommended.

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :
Answer After DVV Verification :18
Remark : As per clarification received from HEI, and excluding those MOUs, whose activities done beyond the assessment period, thus DVV input is recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*
	4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
.75	00	13.26	6.99	28.93

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	13.26	6.16	27.82

	Remark : As per clarification received from HEI , thus DVV input is recommended.

5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability*
	
	    1. Soft skills
	    2. Language and communication skills
	    3. Life skills (Yoga, physical fitness, health and hygiene)
	    4. ICT/computing skills
	
	    Answer before DVV Verification : A. All of the above
	    Answer After DVV Verification: C. 2 of the above
	    Remark : As per suppporting documents received from HEI, thus DVV input is recommended.

5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*
	
	    1. **Implementation of guidelines of statutory/regulatory bodies**
	    2. **Organisation wide awareness and undertakings on policies with zero tolerance**
	    3. **Mechanisms for submission of online/offline students' grievances**
	    4. **Timely redressal of the grievances through appropriate committees**
	
	    Answer before DVV Verification : A. All of the above
	    Answer After DVV Verification: C. 2 of the above
	    Remark : As per clarification received from HEI, thus DVV input is recommended.

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
106	64	66	46	24

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
106	63	48	34	24

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
132	347	403	332	184

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
132	347	403	332	184

Remark : As per clarification received from HEI, and according to the proof of placement and progression are provided, thus DVV input is recommended.

5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years*

5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8	7	4	3	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
8	7	2	1	4

Remark : As per clarification received from HEI, and according to the certificates provided, thus DVV input is recommended.

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	2	1	5	9

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	1	2	1

Remark : As per clarification received from HEI, thus DVV input is recommended.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**
	Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16	2	1	18	20

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
09	02	01	09	11

Remark : As per clarification received from HEI, and All activities conducted under an event will be counted as one event, thus DVV input is recommended.

6.2.2	*Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. 3 of the above
Remark : As per clarification received from HEI, thus DVV input is recommended.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	18	10	12	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	06	06	06	04

6.3.3.2. **Number of non-teaching staff year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9	8	3	2	9

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	8	3	2	9

Remark : As per clarification received from HEI, thus DVV input is recommended.

6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented** 2. **Academic and Administrative Audit (AAA) and follow-up action taken** 3. **Collaborative quality initiatives with other institution(s)** 4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above Remark : As per clarification received from HEI, thus DVV input is recommended.
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : As per clarification received from HEI, and Certificate from the external accredited auditing agency (preferably government, concern department of affiliating university) to be considered, thus DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
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482	775	687	586	643	

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1363	1632	1564	1524	1503

| 2.1 | **Expenditure excluding salary component year wise during the last five years (INR in lakhs)** |

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2.76	2.61	14.56	9.17	30.75

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
44.20	19.08	31.17	33.95	51.02