



# Anirban and Associates

Chartered Accountants (Firm Regn. No : 330377E)

133/1 Bama Charan Roy Road, Behala, Kolkata 700 034, West Bengal

## AUDITOR'S REPORT

We have audited the attached Balance Sheet of **SILIGURI MAHILA MAHABIDYALAYA**, 1 No. Dabgram, Siliguri Dist. Darjeeling -734006, West Bengal as on 31<sup>st</sup> March 2020 together with the Income & Expenditure and Receipts & Payments Account and relevant schedules for the year ended 31<sup>st</sup> March 2020. These financial statements are the responsibility of the College's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We have conducted our audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by Management as well as evaluating the overall financial statements presentation. We believe that our audit provides a reasonable basis for our opinion and we report:-

1. We have obtained all the information and explanation, which to the best of our knowledge and belief were necessary for the purpose of our Audit.
  2. In our opinion, subject to our observations annexed herewith in separate sheet, proper books of accounts have been kept by the college so far as appear from our examinations of those books.
  3. The Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with this report, subject to our observations annexed in separate sheet, are in agreement with the books of account.
  4. In our opinion and to the best of our information and according to the explanation given to us and subject to our observation annexed in separate sheet, the said account give a true & fair view:-
    - In the case of Balance Sheet of the State of Affairs of the college as at 31<sup>st</sup> March 2020.
- AND
- In the case of the Income & Expenditure Account, the excess of Income over Expenditure for the year ended as on that date

*[Signature]* 18/5/24  
(Dr. Subrata Debnath)  
Principal  
Siliguri Mahila Mahavidyalaya  
1 No. Dabgram, Siliguri-6  
Mobile No.-8918722146



for Anirban and Associates  
Chartered Accountants  
(FRN: 330377E)

*[Signature]*  
05/02/21

Anirban Roy  
Proprietor  
(M-No: 066427)

Place: Siliguri  
Date: 05.02.2021





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## Annexure to the Auditor's Report of Siliguri Mahila Mahavidyalaya for Financial Year 2019-20

We have conducted the statutory Audit on the strength of Authority vested on us vide appointment letter CA/39(379)/2020 dated 02.09.2020 issued by D.P.I. of Education Directorate, Govt. of W.B. College Audit Cell.

We append below our observation & suggestion referred to our report of even date on the account for the year ended 31<sup>st</sup> March 2020:-

### 1. Books of Accounts:

The college follows Cash Basis accounting system. The Cash Book, Bank book and several registers are manually maintained. The college does not maintain books of accounts in any computerised accounting software. No provision for outstanding liabilities is made as on 31<sup>st</sup> March 2020.

### 2. Significant Accounting Policies:

- Assets are taken at cost less depreciation.
- Depreciation is charged on reducing balance method
- All items of Income and Expenditure are recognized on cash basis.

### 3. Fixed Assets Register:

The college is not maintaining Fixed Asset register (FAR).

Depreciation is calculated on the Opening WDV plus/minus addition/deletion of Fixed Assets made in the financial year. A Fixed Asset Register with proper description of asset with put to use date is required to be maintained by the college. There should be a separate list of assets which are unserviceable, broken and damaged.

### 4. Government Grants:

Grants received from the Directorate of Public Instruction, Education Directorate have been properly utilized for the purpose for which the same was sanctioned.

### 5. Statistical Information :

We hereby submitting the following statements:

- 1) Courses & Subjects of taught in the College (Degree- General/Honours)- Annexure-I
- 2) Roll strength of Student of the college class wise.- Annexure-I
- 3) No. of Teaching & Non-teaching Staffs both Full time, Part time, Contractual.- Annexure-II
- 4) No. of Manpower Sanctioned and Actual- Annexure-III
- 5) Statement of Results- Annexure-IV
- 6) Rate of Tuition fees, other fees & other charges.- Annexure-V
- 7) Details of Library Books- Annexure-VI

### 6. Library Books :

The library book register is test checked by us and dully signed. There should be emphasis for restoration of condition of books i.e. binding, stitching etc. The library department is not computerised. Full computerisation of Library department is a recommendation from our side. Termite treatment in library is urgently required to protect the valuable books

The list of library books are provided in Annexure - VI







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## 7. Provident Fund :

The college is maintaining Manual P.F. Register containing the details of all individuals separately.

## 8. GST :

GSTIN: 19CALP05519D1DE

Date of registration: 13-10-2018

The college files monthly GSTR-7 and the last filing details is as below:

Financial Year: 2019-20

Tax period: July-2019

Date of filing: 09-08-2019

There is no record of filing GSTR-7 after July-2019

## 9. TDS:

PAN - AAHAS9244E

TAN - CALP05519D

Tax is deducted from taxable employees and supplier payments and deposited vide challans but TDS workings and documentation for the college is Not Satisfactory.

## 10. Tax deduction from supplier / contractor / professional service bill payments:

During the course of audit we checked and found out a payment made to M/s Soumitra Basu (the TDS consultant for the College) for Rs 44,950/- towards a single bill dated 21.08.2019. No TDS was deducted from this bill under section 194J of Income Tax Act (threshold limit for deduction of TDS for professional services is Rs 30,000/-).

## 11. Cash verification and holding :

We could not verify physically the Cash balance as on 31.03.2020 as our appointment was made on a later date. We have physically verified the cash in hand during our audit on 05.02.2021 and found them in agreement with the manual cash book maintained by the cashier. Cash holding is not insured.

(Dr. Subrata Debnath)

Principal

Siliguri Mahila Mahavidyalaya

1 No. Deogram, Siliguri-6.

## 12. UGC Grant :

It is revealed during our course of Audit that the College have very kept the documents of the fund including utilization according to the norms set by U.G.C.

## 13. Bank accounts (incorporated opening balance as rectification):

The College operates through 10 (ten) Bank Accounts as confirmed by its management. The below mentioned 4 (four) Bank accounts were identified during our course of audit and was incorporated in the opening balance.

A corresponding credit balance was incorporated in the College Fund account.

1. Union Bank of India	(a/c no: 574302010003469)	Rs 2,73,569.55
2. West Bengal State Cooperative Bank	(a/c no: 101008949089)	Rs 976.00
3. West Bengal State Cooperative Bank	(a/c no: 101005995732)	Rs 984.00
4. West Bengal State Cooperative Bank	(a/c no: 101005995765)	Rs 984.00







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## 14. Suggestions :

- 1) It is suggested to increase the strength of Non-teaching Staffs to run the College efficiently.
- 2) Bank Reconciliation Statement should be prepared by the college on every month.
- 3) Maintenance of Fixed Assets Register and numbering of all Fixed Assets of the college.
- 4) Insurance of Cash holding.
- 5) Insurance of Fixed assets.
- 6) Cleanliness of College Library is required.
- 7) Tax should be deducted (TDS) from all supplier / contractor/ professional bill payments which falls under the threshold limit as per Income Tax Act.
- 8) Cash payments should be restricted within Rs10,000/- per person-per voucher-per day.
- 9) GST compliance should be regularised.
- 10) All calculations, payment challans and returns relating to GST, TDS and Income Tax should be preserved by the college for easy access.

for Anirban and Associates  
Chartered Accountants  
(FRN: 330377E)



Anirban Roy  
05/02/21

Anirban Roy  
Proprietor  
(M-No: 066427)

Place: Siliguri  
Date: 05.02.2021

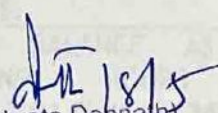

(Dr. Subrata Debnath)  
Principal

Siliguri Mahila Mahavidyalaya  
1 No, Dabgram, Siliguri-6  
Mobile No.-8918722346



**SILIGURI MAHILA MAHABIDYALAYA**  
**1, NO. DABGRAM, SILIGURI, PIN - 734 006**

**Addendum to the Audit Report for Financial Year 2019-2020**

Points	Replies
1. Whether the grant received from the Directorate of Public Instruction West Bengal (viz. Pay Packet, Maintenance and Scholarship), any other grant viz. U.G.C. have been properly utilized for the purpose for which the grants were sanctioned.	YES
2. Whether there is arrear short deposit against assumed income as defined by Section 2(b) of the West Bengal Colleges (Payment of Salaries) Act, 1978.	NOT APPLICABLE
3. Whether any teaching family pension - cum- Gratuity is enjoying the facilities of Compulsory Provident Fund	NOT APPLICABLE
4. Whether any payment has been made to unapproved staff	NO
5. Any other irregularities of financial nature.	NO
6. The following items are also be examined and included in the Audit report.	<p style="text-align: center;">             (Dr. Subrata Debnath)            Principal            Siliguri Mahila Mahavidyalaya            1 No. Dabgram, Siliguri-6            Mobile No.-8918722346         </p> <p>AS PER ATTACHED            ANNEXURE AND INCOME &amp;            EXPENDITURE A/C OF 2019-            20</p> <p style="text-align: center;">  </p>
a) Roll strength of students (Boys & Girls) of the Colleges (Class wise) indicating number of Students (class wise) enjoying free studentship.	
b) Courses and subjects taught in the Colleges.	
c) No. of students (class wise).	
d) No. of students in science Hons. subjects (class wise).	
e) No. of teaching staff and non teaching staff (both full time and part time) of the college.	
f) (i) Rate of tuition fees, other fees and charges.	
(ii) Amount collected from the students on accounts of tuition fees, lines and other charges.	
(iii) Amount deposited to Govt. Treasury on account of 50% non - refundable fees collected from students	
g) Provident Fund Account of both approved teaching and non teaching, particulars regarding Name, Account No, Opening Balance, Incumbent's Share, College Share, Govt. Share, if any, interest credited, audited balance in Provident Fund Account, viz. accumulated contributions, both employers' and employees investment and bank balance interest realized	



  
 (Dr Subrata Debnath)  
 Principal  
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<p>during the year, loan issued and loan recovered and outstanding loans recoverable at the end of the period under audit and amount deposited to Treasury well as regular reconciliation with Treasury.</p> <p>h) Such other information as may be indicated by Govt. consequent upon extension of the West Bengal Non- Government Educational Institutions (Control of Provident Fund of Employees) Act, 1983 and the Rules framed there under to non-Govt. Colleges including Sponsored Colleges where they still exist.</p>	
7. Whether the colleges maintained any Grant Register.	YES
8. Abstract of Ledger Accounts regarding grants	ATTACHED
<p>9. (1) Capital cost of College assets at the time of installation/ purchase. Present valuation of College land and buildings certified by the competent authority and ownership of the property.</p> <p>(2) Details of transfer, if any, of moveable or immovable property without the previous approval of the State Government.</p> <p>(3) Whether the college maintains an Assets Register.</p>	<p>WRITTEN DOWN VALUE OF ASSETS ON 31.03.2020 IS RS 52.46 LAKHS</p> <p>A REQUEST SENT TO THE BLRO FOR VALUATION OF COLLEGE LAND WAS MADE VIDE REFERENCE NUMBER - SMM/BLRO/83/19-20. THE COLLEGE IS YET TO RECEIVE THE VALUATION REPORT.</p> <p>THE COLLEGE DOES NOT MAINTAIN ANY FIXED ASSET REGISTER (FAR) ON THE BASIS OF INDIVIDUAL ASSETS.</p>
10. Cash in hand and at Bank lying with the college on the date of completion of audit.	CASH BALANCE AS ON CLOSING HOURS OF 05.02.2021 IS RS 36,740/-
11. Diversion of fund, if any.	NO
12. List of separate fund accounts and their balances including caution money.	ATTACHED
13. A separate sub-accounts of development fees collected and utilization thereof, showing specific purpose for which the said sub-accounts has been applied.	ATTACHED
14. Accounts of Fixed Deposits.	ATTACHED
15. Closing stock of each Department including Library	MAINTAINED
16. Leave vacancy, Deputation posting against leave vacancy	NOT APPLICABLE
17. Statement to be prepared by the college showing number of posts, sanctioned for both teaching staff and non teaching staff and the number of persons appointed in those sanctioned posts classifying into permanent and temporary category.	ANNEXURE ATTACHED
18. The expenditure of the college show in the Audit Report must include	





the following items of expenditure:-

- a) Repairs, replacement and small purchase of furniture.
- b) Purchase of library books, Newspaper, Periodicals, Binding charges.
- c) i) Repair, Replacement of Laboratory apparatus and equipments.  
ii) Small purchase of Laboratory apparatus.
- d) Recurring expenditure including cost of Chemicals for Laboratories (for all science & Laboratory based subjects)
- e) Normal repairs of buildings.
- f) Rent and taxes of College buildings
- g) Electricity charges and Telephone Charges.
- h) Bank Charges
- i) Audit Fees
- j) Stationery
- k) Printing charges
- l) Postal
- m) Travelling charges
- n) Advertisements.
- o) Insurance, if any.
- p) Gardening
- q) Contingencies
- r) Contingent Expenses
- s) Loans and Advances taken from the Government, Outstanding positions.
- t) Allowances to the staff, if any, in details.
- u) Examination charges
- v) Conveyance charges (Bus), for students, if any
- w) Expenses met out of UGC's grants in details-
  - i) For teaching
  - ii) For students.
- x) Miscellaneous expenses, if any
- y) Position of outstanding advances, if any, paid to the staff as well as outside authority.
- z) Deduction of statutory deduction viz. Income tax, GST, Labour welfare cess etc. From contractors bill.

AS PER ATTACHED INCOME &  
EXPENDITURE A/C FOR FY  
2019-20

*Dr. Subrata Debnath*  
(Dr. Subrata Debnath)  
Principal  
Siliguri Mahila Mahavidyalaya  
1 No. Debagram, Siliguri-6  
Mobile No.-8918722346



for Anirban and Associates  
Chartered Accountant  
(FRN: 330377E)

*Anirban Roy*  
05/02/21

Anirban Roy  
Proprietor  
(M-No: 066427)

Place: Siliguri  
Date: 05.02.2021



# SILIGURI MAHILA MAHABIDYALAYA 2019-20

DABGRAM  
SILIGURI

## Balance Sheet 1-Apr-19 to 31-Mar-20

Liabilities		as at 31-Mar-20	Assets		as at 31-Mar-20
<b>Capital Account</b>		<b>1,36,72,359.00</b>	<b>Fixed Assets</b>		<b>52,46,454.3</b>
DEPOSIT	4,47,571.00		DEPRECIATION ON ASSETS	(-)6,58,014.02	
FUND	46,58,396.15		BOOKS & PERIODICALS	3,58,669.10	
GRANT	46,81,369.30		COMPUTER & PRINTER	74,691.97	
OTHERS	38,85,022.55		COMPUTER SOFTWARE	1,250.00	
			FURNITURE & FIXTURES	7,29,976.20	
<b>Current Liabilities</b>		<b>5,94,137.31</b>	LAND & BUILDING	45,57,777.56	
P.F. ACCOUNT (L)	5,82,137.31	W/OFF	OFFICE EQUIPMENTS	1,26,261.98	
STALE CHEQUE A/C	12,000.00	W/OFF	PLANT & MACHINERY	55,841.60	
<b>Excess of Income over expenditure</b>		<b>2,20,44,546.80</b>	<b>Current Assets</b>		<b>3,10,64,588.7</b>
Opening Balance	2,04,52,230.59		LOANS & ADVANCES	41,400.00	
Current Period	15,92,316.21		CASH-IN-HAND	15,629.00	
			BANK ACCOUNTS	2,79,56,831.72	
			FIXED DEPOSIT	24,15,963.00	
			INCOME TAX	1,64,565.00	
			L.I.C. GROUP INSURANCE	37,526.00	W/OFF
			MINOR RESEARCH PROJECT ALLOTMENT	1,40,000.00	W/OFF
			O.B.C. STIPEND	15,400.00	W/OFF
			REGISTRATION FEES	45,335.00	W/OFF
			REMEDIAL COACHING	2,31,939.00	W/OFF
<b>Total</b>		<b>3,63,11,043.11</b>	<b>Total</b>		<b>3,63,11,043.1</b>

(Dr Subrata Debnath )  
Principal

Siliguri Mahila Mahavidyalaya  
1 No Dabgram, Siliguri-6  
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ANIRBAN AND ASSOCIATES  
Chartered Accountants  
FRN: 330377E

ANIRBAN ROY  
Proprietor  
M. No: 066427

(Dr. Subrata Debnath)  
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# SILIGURI MAHILA MAHABIDYALAYA 2019-20

DABGRAM

SILIGURI

## Capital Account

Group Summary

1-Apr-19 to 31-Mar-20

Particulars	Closing Balance		Page
	Debit	Credit	
<b>DEPOSIT</b>			
CAUTION MONEY		4,47,571.0	
EARNEST MONEY DEPOSIT		W/OFF 4,41,071.0	
SECURITY DEPOSIT FOR COLLEGE GROUND		W/OFF 5,000.0	
		W/OFF 1,500.0	
<b>FUND</b>			
CENTRE FEES		46,58,396.1	
COLLEGE FOUNDER FUND		6,01,664.2	
MP LAD FUND		92,544.0	
NCC UNIT		3,00,000.0	
NEW BUILDING FUND		6,780.0	
NSS UNIT-1		25,66,209.0	
NSS UNIT-2		984.0	
STUDENT FUND		984.0	
STUDENT HEALTH HOME FUND		3,44,192.5	
UGC LIBRARY FUND		1,29,222.0	
		6,15,816.3	
<b>GRANT</b>			
Ugc Equipment Grant		46,81,369.3	
UGC GRANT		W/OFF 59,910.0	
UGC MERGED SCHEME		W/OFF 43,46,440.3	
		W/OFF 2,75,019.0	
<b>OTHERS</b>			
COLLEGE CONTINGENCY (CAP)		38,85,022.5	
DEVELOPMENT FUND		W/OFF 1,920.0	
DPI / LIBRARY LOCK		36,56,674.5	
MARK SHEET FEES		W/OFF 1,448.0	
SC & ST STIPEND		W/OFF 1,79,600.0	
STIPEND FOR MINORITY COMMUNITY		W/OFF 880.0	
		W/OFF 44,500.0	
<b>Grand Total</b>		<b>1,36,72,359.0</b>	

05-02.21  
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18/5  
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# SILIGURI MAHILA MAHABIDYALAYA 2019-20

DABGRAM

SILIGURI

## Fixed Assets

Group Summary

1-Apr-19 to 31-Mar-20

Particulars	Closing Balance		Page
	Debit	Credit	
<b>DEPRECIATION ON ASSETS</b>		<b>6,58,014.0</b>	
DEPRECIATION ON BOOKS & PERIODICALS		71,733.8	
DEPRECIATION ON COMPUTER SOFTWARE		312.4	
DEPRECIATION ON COMPUTERS & PRINTERS		29,876.7	
DEPRECIATION ON FURNITURE & FIXTURES		72,997.6	
DEPRECIATION ON LAND & BUILDING		4,55,777.7	
DEPRECIATION ON OFFICE EQUIPMENTS		8,969.8	
DEPRECIATION ON PLANT & MACHINERY		18,345.6	
BOOKS & PERIODICALS			
COMPUTER & PRINTER	3,58,669.10		
COMPUTER SOFTWARE	74,691.97		
FURNITURE & FIXTURES	1,250.00		
LAND & BUILDING	7,29,976.20		
OFFICE EQUIPMENTS	45,57,777.56		
PLANT & MACHINERY	1,26,261.98		
	55,841.60		
<b>Grand Total</b>	<b>59,04,468.41</b>	<b>6,58,014.0</b>	

(Dr. Subrata Debnath)  
Principal

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Anirban Roy 05/02/24  
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**SILIGURI MAHILA MAHABIDYALAYA 2019-20****DABGRAM****SILIGURI****Current Assets****Group Summary****1-Apr-19 to 31-Mar-20**

Page 1

Particulars	Closing Balance	
	Debit	Credit
<b>LOANS &amp; ADVANCES</b>		<b>41,400.00</b>
Loan to Silver Jubilee Committee		41,400.00
<b>CASH-IN-HAND</b>		<b>15,629.00</b>
Cash		15,629.00
<b>BANK ACCOUNTS</b>		<b>2,79,56,831.72</b>
ALLAHABAD BANK A/c (20266797398)		50,59,747.00
SBI CURRENT A/c (11089180034)		4,588.79
SBI SAVINGS A/c (11089182076)		1,07,10,920.40
UNION BANK OF INDIA A/c (574302010003469)		9,58,879.55
W.B.S.C. BANK DEVELOPMENT A/c (129350033523)		5,26,831.00
W.B.S.C BANK GENERAL A/c (129350029357)		1,06,79,230.98
W.B.S.C. Bank NCC UNIT A/c (101008949089)		7,932.00
W.B.S.C. Bank NSS UNIT 1 A/c (101005995732)		2,108.00
W.B.S.C. Bank NSS UNIT 2 A/c (101005995765)		2,112.00
W.B.S.C BANK STUDENT A/c (129350033512)		4,482.00
FIXED DEPOSIT		24,15,963.00
INCOME TAX		1,64,565.00
L.I.C. GROUP INSURANCE		37,526.00
MINOR RESEARCH PROJECT ALLOTMENT		1,40,000.00
O.B.C. STIPEND		15,400.00
REGISTRATION FEES		45,335.00
REMEDIAL COACHING		2,31,939.00
<b>Grand Total</b>		<b>3,10,64,588.72</b>

(Dr Subrata Debnath)  
Principal

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1 No Dabgram, Siliguri-6  
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ANIRBAN AND ASSOCIATES  
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Anirban Roy  
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Proprietor  
M. No: 066427

(Dr. Subrata Debnath)  
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# SILIGURI MAHILA MAHABIDYALAYA 2019-20

DABGRAM

SILIGURI

## Income and Expenditure Statement

1-Apr-19 to 31-Mar-20

Particulars	1-Apr-19 to 31-Mar-20	Particulars	1-Apr-19 to 31-Mar-20
<b>Indirect Expenses</b>	<b>43,67,271.79</b>	<b>Direct Incomes</b>	<b>48,87,285.1</b>
50% TUTION FEES	5,38,800.00	3RD YEAR FORM SALE	14,666.00
AUDIT FEES	25,328.00	CAUTION DEPOSIT	83,400.00
BANK CHARGES	3,474.02	DEVELOPMENT FEES	12,28,356.00
BASANTA UTSAB	5,490.00	ELECTRICTY CHARGES	1,40,572.00
CAREER ADVANCE SCHEME	15,790.00	EX STUDENT CERTIFIACTES ISSUED	3,540.00
CASUAL STAFF	5,09,500.00	FESTIVAL FEES	1,80,748.00
CBCS FINAL EXAM DUTY	3,46,330.00	GAME & SPORTS	2,10,600.00
COLLEGE CONTINGENCY	2,06,112.80	ID CARD	92,540.00
COLLEGE MAGAZINE	25,678.00	LABORATORY CAUTION	20,240.00
CONVEYANCE ALLOWANCE	1,05,783.00	LABORATORY EQUIPMENT FEES	7,670.00
DEPRECIATION ON ASSETS	6,58,014.02	LABORATORY FEES	2,500.00
EDUCATIONAL TOUR	1,500.00	LATE FEE	1,260.00
ELECTRICITY CHARGES	97,562.00	LIBRARY FEES	2,21,548.00
GAMES & SPORTS	58,737.00	MAGAZINE FEES	90,195.00
GENERAL EXPENSES	725.00	N.B.U. CENTER FEES 1st SEMISTER 2019	1,32,654.00
GEORAPHY PRACTIAL	20,370.00	ONLINE REGISTRATION	6,68,538.00
GEST LECTURE	4,20,588.00	PROVISIONAL ADMISSION	2,87,682.00
HIGHER EDUCATION	5,002.95	REGISTRATION	3,84,000.00
INTERNET & BROADBAND	1,850.00	STUDENT HELTH HOME	38,976.00
LEGAL & PROFESSIONAL	51,950.00	TUTION FEES	10,77,600.00
LIBRARY EXPENSES	4,808.00		
NABIN BORON	75,000.00	<b>Indirect Incomes</b>	<b>10,72,303.</b>
N.B.U. REGISTRATION	1,48,500.00	INTEREST ON FIXED DEPOSITS	1,47,282.00
POSTAGE & COURIER	193.00	INTEREST ON SAVINGS BANK	9,25,021.00
PRINTING & STATIONERY	98,581.00		
REFUND ADMISSION FEES	1,45,050.00		
REPAIR & MAINTANCE-BUILDING	27,161.00		
REPAIR & MAINTANCE-COLLEGE GROUND	9,068.00		
REPAIR & MAINTANCE-COMPUTERS	65,258.00		
REPAIR & MAINTANCE-ELECTRICITY	47,091.00		
REPAIR & MAINTANCE-FURNITURE	7,450.00		
REPAIR & MAINTANCE-OFFICE EQUIPMENT	23,870.00		
REPAIR & MAINTANCE-OTHERS	22,172.00		
REPAIR & MAINTANCE & RUNNING-GENERATOR	15,912.00		
SARASWATI PUJA	86,031.00		
SECURITY SERVICES	51,000.00		
SEMINAR EXPENSES	96,000.00		
SOCIOLOGY FIELD WORK	11,200.00		
SOFTWARE RENTAL	50,740.00		
SPORTS FOR NBU	38,980.00		
STUDENT FUNDS	86,700.00		
T.A.D.A (AUDIT)	8,235.00		
TELEPHONE EXPENSES	5,129.00		
TRAVELLING EXP	1,44,558.00		
Excess of income over expenditure	<b>15,92,316.21</b>		
<b>Total</b>	<b>59,59,588.00</b>	<b>Total</b>	<b>59,59,588</b>

(Dr. Subrata Debnath)

Principal

Siliguri Mahila Mahavidyalaya

1 No. Dabgram, Siliguri-6

Mobile No.-8918722346

(Dr Subrata Debnath)

Principal

Siliguri Mahila Mahavidyalaya

1 No Dabgram, Siliguri-6

ANIRBAN AND ASSOCIATES

Chartered Accountants

FRN: 330377E

Anirban Roy 05/02/24

ANIRBAN ROY

Proprietor

M. No: 066427



# SILIGURI MAHILA MAHABIDYALAYA 2019-20

DABGRAM  
SILIGURI

(Dr. Subrata Debnath)  
Principal

## Receipts and Payments

1-Apr-19 to 31-Mar-20

Siliguri Mahila Mahavidyalaya  
1 No. Dabgram, Siliguri-6  
Mobile No. -8918722346

Page

Receipts	1-Apr-19 to 31-Mar-20	Payments	1-Apr-19 to 31-Mar-20
<b>Opening Balance</b>		<b>Capital Account</b>	
BANK ACCOUNTS	2,54,17,986.69	FUND	22,464.00
ALLAHABAD BANK A/c (20266797398)	50,07,424.00	CENTRE FEES	10,655.00
SBI CURRENT A/c (11089180034)	50,480.74	NCC UNIT	11,809.00
SBI SAVINGS A/c (11089182076)	1,08,67,343.40	GRANT	1,22,096.00
UNION BANK OF INDIA A/c (574302010003469)	2,73,569.55	UGC GRANT	1,22,096.00
W.B.S.C. BANK DEVELOPMENT A/c (129350033523)	8,28,859.00	OTHERS	1,42,678.00
W.B.S.C. BANK GENERAL A/c (129350029357)	83,83,058.00	Mock/youth Parliament A/c	1,40,678.00
W.B.S.C. Bank NCC UNIT A/c (101008949089)	976.00	N.S.S.	2,000.00
W.B.S.C. Bank NSS UNIT 1 A/c (101005995732)	984.00		
W.B.S.C. Bank NSS UNIT 2 A/c (101005995765)	984.00	<b>Fixed Assets</b>	7,30,183.
W.B.S.C. BANK STUDENT A/c (129350033512)	4,308.00	BOOKS & PERIODICALS	31,198.00
CASH-IN-HAND	35,009.00	COMPUTER & PRINTER	15,458.00
Cash	35,009.00	COMPUTER SOFTWARE	1,250.00
<b>Capital Account</b>		FURNITURE & FIXTURES	6,05,414.00
FUND	6,92,834.00	LAND & BUILDING	10,400.00
CENTRE FEES	4,86,884.00	OFFICE EQUIPMENTS	66,463.00
NCC UNIT	4,63,271.00	<b>Current Assets</b>	1,31,607.1
STUDENT HEALTH HOME FUND	17,613.00	L.I.C. GROUP INSURANCE	95,107.00
OTHERS	6,000.00	LOANS & ADVANCES	36,500.00
Mock/youth Parliament A/c	2,05,950.00	ADVANCE	36,500.00
	2,05,950.00	<b>Indirect Expenses</b>	3,43,51,102.
<b>Current Liabilities</b>		50% TUTION FEES	5,38,800.00
STALE CHEQUE A/C	12,000.00	AUDIT FEES	25,328.00
<b>Current Assets</b>	7,77,487.00	BANK CHARGES	3,474.02
FIXED DEPOSIT	6,61,280.00	BASANTA UTSAB	5,490.00
L.I.C. GROUP INSURANCE	79,707.00	CAREER ADVANCE SCHEME	15,790.00
LOANS & ADVANCES	36,500.00	CASUAL STAFF	5,09,500.00
ADVANCE	36,500.00	CBCS FINAL EXAM DUTY	3,46,330.00
<b>Direct Incomes</b>	48,87,285.00	COLLEGE CONTINGENCY	1,22,989.00
COLLECTION 1st 2nd 3rd YEAR	48,83,745.00	COLLEGE MAGAZINE	25,678.00
EX STUDENT CERTIFIACTES ISSUED	3,540.00	CONVEYANCE ALLOWANCE	1,05,783.00
<b>Indirect Incomes</b>	9,25,021.00	EDUCATIONAL TOUR	1,500.00
INTEREST ON SAVINGS BANK	9,25,021.00	ELECTRICITY CHARGES	97,562.00
<b>Indirect Expenses</b>	3,07,24,969.00	GAMES & SPORTS	58,737.00
GENERAL EXPENSES	1,250.00	GENERAL EXPENSES	1,975.00
NSS REGULAR & SPECIAL ACTIVITY	90,000.00	GEORAPHY PRACTIAL	20,370.00
SALARY GOVERNMENT GRANT	3,04,86,419.00	GEST LECTURE	4,20,588.00
SEMINAR EXPENSES	12,000.00	HIGHER EDUCATION	5,002.95
MISCELLANEOUS EXAMINATIONS	1,35,300.00	INTERNET & BROADBAND	1,850.00
ICDS EXAM	17,650.00	LEGAL & PROFESSIONAL	51,950.00
POLICE EXAM	17,700.00	LIBRARY EXPENSES	4,808.00
PSC Exam	25,400.00	NABIN BORON	75,000.00
SERVICE EXAM	14,550.00	N.B.U. REGISTRATION	1,48,500.00
Set EXM 2018	60,000.00	NSS REGULAR & SPECIAL ACTIVITY	90,000.00
		POSTAGE & COURIER	193.00
		PRINTING & STATIONERY	98,581.00
		REFUND ADMISSION FEES	1,45,050.00
		REPAIR & MAINTANCE-BUILDING	27,161.00
		REPAIR & MAINTANCE-COLLEGE GROUND	9,068.00
		REPAIR & MAINTANCE-COMPUTERS	65,258.00
		REPAIR & MAINTANCE-ELECTRICITY	47,091.00
		REPAIR & MAINTANCE-FURNITURE	7,450.00
		REPAIR & MAINTANCE-OFFICE EQUIPMENT	23,870.00
<b>Carried Over</b>	6,34,72,591.69	<b>Carried Over</b>	3,55,00,130.97

(Dr. Subrata Debnath)  
Principal

Siliguri Mahila Mahavidyalaya  
1 No Dabgram, Siliguri-6  
Mobile No. - 8918722346

ANIRBAN AND ASSOCIATES  
Chartered Accountants  
FRN: 330377E

ANIRBAN ROY  
Proprietor  
M. No: 066427

continued ...



Receipts	1-Apr-19 to 31-Mar-20	Payments	1-Apr-19 to 31-Mar-20
Brought Forward	6,34,72,591.69	Brought Forward	3,55,00,13
		REPAIR & MAINTANCE-OTHERS	22,172.00
		REPAIR & MAINTANCE & RUNNING-GENERATOR	15,912.00
		SALARY GOVERMENT GRANT	3,04,86,419.00
		SARASWATI PUJA	86,031.00
		SECURITY SERVICES	51,000.00
		SEMINAR EXPENSES	1,08,000.00
		SOCIOLOGY FIELD WORK	11,200.00
		SOFTWARE RENTAL	50,740.00
		SPORTS FOR NBU	38,980.00
		STUDENT FUNDS	86,700.00
		T.A.D.A (AUDIT)	8,235.00
		TELEPHONE EXPENSES	5,129.00
		TRAVELLING EXP	1,44,558.00
		MISCELLANEOUS EXAMINATIONS	1,35,300.00
		ICDS EXAM	17,650.00
		POLICE EXAM	17,700.00
		PSC Exam	25,400.00
		SERVICE EXAM	14,550.00
		Set EXM 2018	60,000.00
		Closing Balance	2,79,72,460
		BANK ACCOUNTS	2,79,56,831.72
		ALLAHABAD BANK A/c (20266797398)	50,59,747.00
		SBI CURRENT A/c (11089180034)	4,588.79
		SBI SAVINGS A/c (11089182076)	1,07,10,920.40
		UNION BANK OF INDIA A/c (574302010003469)	9,58,879.55
		W.B.S.C. BANK DEVELOPMENT A/c (129350033523)	5,26,831.00
		W.B.S.C BANK GENERAL A/c (129350029357)	1,06,79,230.98
		W.B.S.C. Bank NCC UNIT A/c (101008949089)	7,932.00
		W.B.S.C. Bank NSS UNIT 1 A/c (101005995732)	2,108.00
		W.B.S.C. Bank NSS UNIT 2 A/c (101005995765)	2,112.00
		W.B.S.C BANK STUDENT A/c (129350033512)	4,482.00
		CASH-IN-HAND	15,629.00
		Cash	15,629.00
Total	6,34,72,591.69	Total	6,34,72,591.69

(Dr Subrata Débnath)

Principal

Siliguri Mahila Mahavidyalaya

1 No Dabgram, Siliguri-6

Mobile No - 8018722346

ANIRBAN AND ASSOCIATES

Chartered Accountants

FRN: 330377E

ANIRBAN ROY

Proprietor

M. No: 066427

(Dr. Subrata Debnath)

Principal

Siliguri Mahila Mahavidyalaya

1 No. Dabgram, Siliguri-6

Mobile No.-8918722346



# SILIGURI MAHILA MAHABIDYALAYA 2019-20

DABGRAM

SILIGURI

## Trial Balance

1-Apr-19 to 31-Mar-20

Particulars	Closing Balance		Page
	Debit	Credit	
<b>Capital Account</b>			
DEPOSIT		1,36,72,359	
FUND		4,47,571	
GRANT		46,58,396	
OTHERS		46,81,369	
		38,85,022	
<b>Current Liabilities</b>			
P.F. ACCOUNT (L)		5,94,137	
STALE CHEQUE A/C		5,82,137	
		12,000	
<b>Fixed Assets</b>			
DEPRECIATION ON ASSETS	59,04,468.41	6,58,014.	
BOOKS & PERIODICALS		6,58,014.	
COMPUTER & PRINTER	3,58,669.10		
COMPUTER SOFTWARE	74,691.97		
FURNITURE & FIXTURES	1,250.00		
LAND & BUILDING	7,29,976.20		
OFFICE EQUIPMENTS	45,57,777.56		
PLANT & MACHINERY	1,26,261.98		
	55,841.60		
<b>Current Assets</b>			
LOANS & ADVANCES	3,10,64,588.72		
CASH-IN-HAND	41,400.00		
BANK ACCOUNTS	15,629.00		
FIXED DEPOSIT	2,79,56,831.72		
INCOME TAX	24,15,963.00		
L.I.C. GROUP INSURANCE	1,64,565.00		
MINOR RESEARCH PROJECT ALLOTMENT	37,526.00		
O.B.C. STIPEND	1,40,000.00		
REGISTRATION FEES	15,400.00		
REMEDIAL COACHING	45,335.00		
	2,31,939.00		
<b>Direct Incomes</b>			
3RD YEAR FORM SALE		48,87,285.1	
CAUTION DEPOSIT		14,666.1	
DEVELOPMENT FEES		83,400.1	
ELECTRICITY CHARGES		12,28,356.1	
EX STUDENT CERTIFICATE ISSUED		1,40,572.1	
FESTIVAL FEES		3,540.1	
GAME & SPORTS		1,80,748.1	
ID CARD		2,10,600.1	
LABORATORY CAUTION		92,540.1	
LABORATORY EQUIPMENT FEES		20,240.1	
LABORATORY FEES		7,670.1	
LATE FEE		2,500.1	
LIBRARY FEES		1,260.1	
MAGAZINE FEES		2,21,548.1	
N.B.U. CENTER FEES 1st SEMISTER 2019		90,195.1	
ONLINE REGISTRATION		1,32,654.1	
PROVISIONAL ADMISSION		6,68,538.1	
REGISTRATION		2,87,682.1	
STUDENT HEALTH HOME		3,84,000.1	
TUTION FEES		38,976.1	
		10,77,600.1	
<b>Carried Over</b>			
	3,69,69,057.13	1,98,11,795.3	

(Dr. Subrata Debnath)

Principal

Siliguri Mahila Mahavidyalaya

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Siliguri Mahila Mahavidyalaya

1 No. Dabgram, Siliguri-6

Mobile No.-8918722346

ANIRBAN AND ASSOCIATES  
Chartered Accountants  
FRN: 330377E

Anirban Roy  
ANIRBAN ROY  
Proprietor  
M. No: 066427

continued



# SILIGURI MAHILA MAHABIDYALAYA 2019-20

Trial Balance : 1-Apr-19 to 31-Mar-20

Particulars

Pa

Closing Balance

Debit

Credit

Brought Forward

3,69,69,057.13

1,98,11,791

Indirect Incomes

INTEREST ON FIXED DEPOSITS

INTEREST ON SAVINGS BANK

10,72,301

1,47,281

9,25,021

Indirect Expenses

MISCELLANEOUS EXAMINATIONS

50% TUTION FEES

43,67,271.79

AUDIT FEES

5,38,800.00

BANK CHARGES

25,328.00

BASANTA UTSAB

3,474.02

CAREER ADVANCE SCHEME

5,490.00

CASUAL STAFF

15,790.00

CBCS FINAL EXAM DUTY

5,09,500.00

COLLEGE CONTINGENCY

3,46,330.00

COLLEGE MAGAZINE

2,06,112.80

CONVEYANCE ALLOWANCE

25,678.00

DEPRECIATION ON ASSETS

1,05,783.00

EDUCATIONAL TOUR

6,58,014.02

ELECTRICITY CHARGES

1,500.00

GAMES & SPORTS

97,562.00

GENERAL EXPENSES

58,737.00

GEORAPHY PRACTIAL

725.00

GEST LECTURE

20,370.00

HIGHER EDUCATION

4,20,588.00

INTERNET & BROADBAND

5,002.95

LEGAL & PROFESSIONAL

1,850.00

LIBRARY EXPENSES

51,950.00

NABIN BORON

4,808.00

N.B.U. REGISTRATION

75,000.00

POSTAGE & COURIER

1,48,500.00

PRINTING & STATIONERY

193.00

REFUND ADMISSION FEES

98,581.00

REPAIR & MAINTANCE-BUILDING

1,45,050.00

REPAIR & MAINTANCE-COLLEGE GROUND

27,161.00

REPAIR & MAINTANCE-COMPUTERS

9,068.00

REPAIR & MAINTANCE-ELECTRICITY

65,258.00

REPAIR & MAINTANCE-FURNITURE

47,091.00

REPAIR & MAINTANCE-OFFICE EQUIPMENT

7,450.00

REPAIR & MAINTANCE-OTHERS

23,870.00

REPAIR & MAINTANCE & RUNNING-GENERATOR

22,172.00

SARASWATI PUJA

15,912.00

SECURITY SERVICES

86,031.00

SEMINAR EXPENSES

51,000.00

SOCIOLOGY FIELD WORK

96,000.00

SOFTWARE RENTAL

11,200.00

SPORTS FOR NBU

50,740.00

STUDENT FUNDS

38,980.00

T.A.D.A (AUDIT)

86,700.00

TELEPHONE EXPENSES

8,235.00

TRAVELLING EXP

5,129.00

PROFIT & LOSS A/c

1,44,558.00

Grand Total

2,04,52,230.59

4,13,36,328.92

4,13,36,328.92

(Dr. Subrata Deb Nath)

Principal

Siliguri Mahila Mahavidyalaya

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(Dr. Subrata Deb Nath)

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Siliguri Mahila Mahavidyalaya

1 No. Dabgram, Siliguri-6

ANIRBAN AND ASSOCIATES

Chartered Accountants

FRN: 330377E

Anirban Roy

ANIRBAN ROY

Proprietor



**SILIGURI MAHILA MAHABIDYALAYA**  
**PROVIDENT FUND ACCOUNT FOR THE YEAR 2019-2020**

Sl. No.	Name	Opening Balance	Deposit	withdrawn	L.Balance	Interest	Closinf Balance
1	DR. SUBRATA DEBNATH	2,01,140.00	1,20,000		3,21,140.00	10,746.00	3,31,886.00
2	SWATI BANERJEE	17,32,822.00	2,40,000		19,72,822.00	1,30,217.00	21,03,039.00
3	SMT. SRABONI CHATTERJEE	21,36,388.00	480000		26,16,388.00	1,54,280.00	27,70,668.00
4	DR. APARNA CHAKRABORTY	7,70,719.00	152000		9,22,719.00	54,184.00	9,76,903.00
5	DR. SHARMILA LAHIRI	12,99,243.00	96000		13,95,243.00	97,386.00	14,92,629.00
6	SMT. PRADIPTA BOSE	5,45,546.00	48000		5,93,546.00	40,575.00	6,34,121.00
7	DR. U. MUKHERJEE	5,27,192.00	100000		6,27,192.00	38,649.00	6,65,841.00
8	SMT. LATIKA ROY	9,21,510.00	96000		10,17,510.00	67,923.00	10,85,433.00
9	SMT. RENUKA RAJANI BECK	6,78,110.00	48000		7,26,110.00	50,915.00	7,77,025.00
10	SRI. PRABIR KR. KUNDU	3,27,926.00	88000		4,15,926.00	21,129.00	4,37,055.00
11	DR. SUMITRA NAHA	4,11,621.00	60000		4,71,621.00	30,623.00	5,02,244.00
12	SMT. MAHUA ROY	3,90,327.00	98000	240000	2,48,327.00	28,468.00	2,76,795.00
13	SRI. RATAN CH. PAUL	4,32,364.00	44000		4,76,364.00	31,703.00	5,08,067.00
14	DHIMAN CH. KAR	1,52,159.00		152159	-	41,144.00	41,144.00
15	SWAPNA SARKAR	4,85,792.00	88500	300000	2,74,292.00	32,331.00	3,06,623.00
16	SANDIP DEB	6,36,856.00	168000		8,04,856.00	44,237.00	8,49,093.00
17	SANTI BANSFORE	2,59,750.00	80000	50000	2,89,750.00	20,461.00	3,10,211.00
18	DOLI BHATTERJEE	2,21,040.00	41000	241425	20,615.00	16,214.00	36,829.00
19	ANUP SARKAR	1,28,955.00	72000		2,00,955.00	10,886.00	2,11,841.00
20	PRASENJIT GHOSH	3,10,820.00	65014	40000	3,35,834.00	21,260.00	3,57,094.00
21	MALIN ROY	1,84,822.00	68000	30000	2,22,822.00	12,439.00	2,35,261.00
22	DALIA SARKAR	17,66,955.00	300000		20,66,955.00	1,27,936.00	21,94,891.00
23	DIPA BHATTACHARJEE	3,28,222.00	132000	250000	2,10,222.00	22,635.00	2,32,857.00
24	BIPLAB KR. SAHA	1,43,561.00	36000		1,79,561.00	9,715.00	1,89,276.00
25	BIKASH KALI BARMAN	54,177.00	24000		78,177.00	3,237.00	81,414.00
26	JASNARA KHATUN	54,177.00	60000		1,14,177.00	3,237.00	1,17,414.00
27	ASHOK KR PANDA	5,04,494.00	95411		5,99,905.00	20,122.00	6,20,027.00
28	SANGHITA SARKAR	18,000.00	18000		36,000.00	663.00	36,663.00
29	SMT. RUMA BHOWMICK	86,546.00			86,546.00	6,889.00	93,435.00
30	swapan Kr. Majumder	315.00			315.00	24.00	339.00
31	Krishna Roy Chowdhury	3,306.00			3,306.00	258.00	3,564.00
32	Smt. Arati Sakar	1,427.00			1,427.00	111.00	1,538.00
33	Dr. Jayasree Mukherjee	1,095.00			1,095.00	85.00	1,180.00
34	kanika Bhattacharjee	486.00			486.00	38.00	524.00
35	Late. Bijoy kr. Bhatterjee	147.00			147.00	11.00	158.00
36	Late. Dipendra Ch. Roy	1,520.00			1,520.00	118.00	1,638.00
37	Mitra Roy	220.00			220.00	17.00	237.00
38	Purnima Bhattacharjee	457.00			457.00	36.00	493.00
39	Nikhil Bandhu Adhikary	270.00			270.00	21.00	291.00
40	Sumana Bhattacharjee	8,231.00			8,231.00	572.00	8,803.00
41	Ruma Kar Choudhury	8,368.00			8,368.00	586.00	8,954.00
42	Maya ghosh	321.00			321.00	25.00	346.00
43	Kamal Saha	202.00			202.00	16.00	218.00
					-		-
		1,57,37,599.00	29,17,925	1303584	1,73,51,940.00	11,52,122.00	1,85,04,062.00

(Dr Subrata Debnath)  
Principal

Siliguri Mahila Mahavidyalaya  
1 No. Dabgram, Siliguri-6  
Mobile No.-8018722346

(Dr Subrata Debnath)  
Principal  
Siliguri Mahila Mahavidyalaya  
1 No. Dabgram, Siliguri-6  
Mobile No.-8918722346

ANIRBAN AND ASSOCIATES  
Chartered Accountants  
FRN: 330377E

Anirban Roy  
ANIRBAN ROY  
Proprietor  
M. No: 066427



## SILIGURI MAHILA MAHABIDYALAYA

1. NO. DABGRAM, SILIGURI

PIN-734006

COURSE & SUBJECTS TAUGHT IN THE COLLEGE DURING THE SESSION 2019-20

Name of the Course	Subjects taught
B.A. (Honours)	Bengali, English, History, Political Science, Geography, Sociology, Education, Sanskrit, Philosophy
B.A. (General)	Bengali, English, History, Political Science, Geography, Sociology, Philosophy, Sanskrit, Economics, Education
B.A. (Compulsory)	El. Bengali, El. English, EL. English, Hindi, Nepali
	Bengali, English, Environment

SILIGURI MAHILA MAHABIDYALAYA								
AVERAGE ROLL STRENGTH FOR THE ACADEMIC SESSION 2019-20 (1+1+1) SYSTEM								
SUBJECT	1ST YEAR		2ND YEAR		3RD YEAR		TOTAL	
	946		1055		757		2758	
	HONS	GEN	HONS	GEN	HONS	GEN		
	414	532	435	620	283	474		
BENGALI	73	183	74	242	61	157		
ENGLISH	75	14	66	36	54	27		
EDUCATION	28	76	34	74	28	24		
POL.SC	64	59	63	64	39	44		
SANSKRIT	22	4	33	6	4	3		
PHILOSOPHY	17	47	18	36	0	12		
HISTORY	66	73	73	77	43	78		
GEOGRAPHY	31	4	42	16	29	9		
SOCIOLOGY	38	72	32	69	25	32		
ECONOMICS	0	3	0	5	283	3		
HINDI	0	2	0	1	0	5		
ENVS	0	0	0	0	0	80		

(Dr. Subrata Debnath)  
Principal  
Siliguri Mahila Mahavidyalaya  
1 No. Debgam, Siliguri-6  
Mobile No.-8918722346

(Dr. Subrata Debnath)  
Principal

ANIRBAN AND ASSOCIATES  
Chartered Accountants  
FRN: 330377E

Anirban Roy  
ANIRBAN ROY



**SILIGURI MAHILA MAHABIDYALAYA**  
**1. NO. DABGRAM, RBINDRA SARANI**

**PIN-734006**

**STATEMENT OF TEACHING STAFFS (2019-20)**

Sl. No	Name of Teacher	Date of Appointment	Designation
01	Dr. Subrata Debnath	16.11.2016	Princiapal
02	Smt. Swati Banerjee	01.07.0985	Associate Professor
03	Smt. Sraboni Chatterjee	25.09.1985	Associate Professor
04	Smt. Aparna Chakarborty	10.10.1985	Associate Professor
05	Smt. Sharmila Lahiri Maitra	14.03.2001	Asst. Professor
06	Smt. Prodipta Bose	12.01.2007	Asst. Professor
07	Sri. Uday Ratan Mukherjee	12.02.2007	Asst. Professor
08	Smt. Latika Roy Podder	01.08.2008	Asst. Professor
09	Smt. Renuca Rajani Beck	31.03.2010	Asst. Professor
10	Smt. Sumitra Naha	01.04.2010	Asst. Professor
11	Sri. Prabir Kumar kundu	01.04.2010	Asst. Professor
12	Smt. Mahuya Roy Chowdhury	01.04.2010	Asst. Professor
13	Sri. Ratan Chandra Paul	06.04.2010	Asst. Professor
14	Smt. Dipa Bhattachrya Mandal	27.08.2014	Asst. Professor
15	Sri. Biplab Kumar Saha	23.12.2014	Asst. Professor
16	Sri. Bikash Kali Barman	26.12.2016	Asst. Professor
17	Smt. Josnara Khatun	27.12.2016	Asst. Professor
18	Sri. Ashok Kumar Panda	08.02.2017	Asst. Professor
19	Smt. Sanghita Sarkar	03.06.2017	Asst. Professor
20	Smt. Dalia Sarkar	01.07.1985	Librarian

**STATEMENT OF NON-TEACHNG STAFFS (2019-20)**

Sl. No	Name of Teacher	Date of Appointment	Designation
01	Smt. Swapna Sarkar	15.11.1988	Clerk
02	Sri. Sandip Deb	01.03.1989	Typist
03	Smt. Santi Bansfore	01.02.1983	SWEeper
04	Smt. Doli Bhattacharjee	20.05.2006	Bearer
05	Sri. Malin Roy	01.09.1984	Library Bearer
06	Sri. Anup sarkhel	05.08.2009	Skilled Lab. Attendant
07	Sri. Prasenjit Ghosh	23.03.2010	Electrician Cum Caretaker
08	Smt. Reena Hela	25.03.2010	Part time Sweeper (Govt. Approved)

*15.02.21*  
 (Dr. Subrata Debnath)  
 Principal  
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*18/5/24*  
 (Dr. Subrata Debnath)  
 Principal  
 Siliguri Mahila Mahavidyalaya  
 1 No. Dabgram, Siliguri-6  
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ANIRBAN AND ASSOCIATES  
 Chartered Accountants  
 FRN: 330377E

*Anirban Roy*  
 ANIRBAN ROY  
 Proprietor  
 M. No: 066427

*10/02/24*



**SILIGURI MAHILA MAHABIDYALAYA****1. NO DABGRAM, SILIGURI****PIN- 734006****PART- TIME TEACHING STAFFS (Govt. Approved) 2019-20**

Sl.No	Name	Date of Appointment	Designation
01	Prof. Srimoti Ghosh	01.07.2010	Lec.in-English
02	Prof. Arpita Dutta	01.07.2010	Lec-in-Pol.Sc.
03	Prof. Mandira Upadhyay	01.07.2010	Lec. In Education
04	Prof. Debosri Raha	01.07.2010	Lec. In Sanskrit
05	Prof. Subhadra Sengupta	01.07.2010	Lec. In Pol.Sc.

**GUEST TEACHERS (2019-20)**

SL.NO	NAME	SUBJECT	UGC QUALIFIED
1	TUHIN DEY ROY	GEOGRAPHY	YES
2	ARPITA PAUL	SOCIOLOGY	YES
3	SUSHMITA PRADHAN	SOCIOLOGY	YES
4	BAPPADITYA ROY	EDUCATION	YES
5	SUKANYA SAHA	BENGALI	YES
6	MOITREE CHAKRABORTY	ENGLISH	YES
7	SHATABDI MAZUMDER	PHILOSOPHY	YES
8	SUCHETA MITRA	HISTORY	YES
9	MOUSHIKA CHATTERJEE	HISTORY	YES
10	SUBHANKAR SEN	POL.SCIENCE	YES

**CASUAL NON-TEACHING STAFFS 2019-20**

SL.NO	NAME	DATE OF APPOINTMENT	DESIGNATION
1	SMT. JAYASREE CHOWDHURY	01.08.2014	CLERK
2	SRI. ARIJIT BHOWMICK	01.08.2014	CLERK
3	SRI. SUBRATA MAHANTO	01.04.2011	GUARD
4	SMT. KASHMIRA KAR	13.08.2018	CLERK

*Subh* 05.02.21  
 (Dr Subrata Debnath)  
 Principal

Siliguri Mahila Mahavidyalaya  
 1 No. Dabgram, Siliguri-6  
 Mobile No - 8918722346

*Subh* 18/5/24  
 (Dr. Subrata Debnath)  
 Principal

Siliguri Mahila Mahavidyalaya  
 1 No. Dabgram, Siliguri-6  
 Mobile No. -8918722340

ANIRBAN AND ASSOCIATES  
 Chartered Accountants  
 FRN: 330377E

*Anirban Roy* 02/21  
 ANIRBAN ROY  
 Proprietor  
 M. No: 066427



## Annexure- III

## SILIGURI MAHILA MAHABIDYALAYA

## 1. NO DABGRAM, SILIGURI

PIN- 734006

DETAILS OF MANPOWER (19-20)

CATEGORY OF STAFF	NO OF POST SANCTIONED	ACTUAL NO OF STAFF	SHORTAGE OF STAFF
Principal	1	1	00
Teaching Staff	19	19	00
Non-Teaching Staff	19	7+1 Part Time Sweeper	12
Librarian	1	1	00

## Annexure- IV

## SILIGURI MAHILA MAHABIDYALAYA

## 1. NO DABGRAM, SILIGURI

PIN- 734006

STATEMENT OF RESULT (2019-20) OLD SYLLABUS (1+1+1)

Name of Exam	Course	University	No Of Appeared	No of Passed	No of Failed	Remarks
B.A. Part-I	General	NBU	246	203	43	
	Honours	NBU	223	174	49	
B.A. Part-II	General	NBU	222	151	71	
	Honours	NBU	197	164	33	
B.A. Part-III	General	NBU	148	88	24	Back-36
	Honours	NBU	112	92	20	

(Dr. Subrata Debnath)  
Principal

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(Dr. Subrata Debnath)  
Principal

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ANIRBAN AND ASSOCIATES  
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FRN: 330377E

ANIRBAN ROY  
Proprietor  
M. No: 066427



**Annexure-V**


**SILIGURI MAHILA MAHABIDYALAYA  
FEES STRUCTURE FOR SEMESTER: ACADEMIC SESSION 2019-20**


Sl.No.	Particulars of fees	Amount (Rs.)
1.	Admission fees	Rs. 100/- Per annum
2.	Session Charge	Rs. 300/- Per annum
3.	Development fees	Rs. 600/- Per annum
4.	Library fees	Rs. 100/- Per annum.
5.	Electricity charges	Rs. 100/- Per Semester
6.	Geo. laboratory caution money i) Programme	Rs. 140/- Per annum
	Geo. laboratory caution money ii) Honours	Rs. 200/- Per annum
7.	Geo. laboratory equipment maintenance & contingencies i) Programme	Rs. 50/- Per Semester
	Geo. laboratory equipment maintenance & contingencies ii) Honours	Rs. 80/- Per Semester
8.	Tuition fees i) B.A.(Programme)	Rs. 600/- Per annum
	ii) B.A. (Honours)	Rs. 900/- Per annum
9.	Students Fund	Rs. 100/- Per annum
10.	Festival(s) fees	Rs. 100/- Per annum
11.	Students' health home fees	Rs. 10/- Per annum
12.	Student's aid fund	R s. 20/- Per annum
13.	Library caution money	Rs. 100/- Per annum
14.	Sports fees	Rs. 120/- Per annum
15.	Identity cards fees	Rs. 30/- Per annum
16.	Magazine	Rs. 40/- Per annum
17.	Contingency	Rs. 100/- Per Semester

**\*\* Late Admission Fee: Rs. 100.00 (Optional)**

**Total Semester Fee Course Wise:**

- B. A. General (Without Geography) : Rs. 2420.00/-
- B.A General (With Geography ) : Rs. 2610.00/-
- B.A Honours : Rs. 2720.00/-
- B.A Geography Honours : Rs. 3000.00/-
- B.A Honours ( With Geography Pass Combination) : Rs. 2910.00/-

  
 15.02.21  
**(Dr Subrata Debnath )**  
 Principal  
 Siliguri Mahila Mahavidyalaya  
 1 No. Debagram, Siliguri-7

  
 15/02/21  
**(Dr Subrata Debnath)**  
 Principal  
 Siliguri Mahila Mahavidyalaya  
 1 No. Debagram, Siliguri-7  
 Mobile No. -8918722346

**ANIRBAN AND ASSOCIATES**  
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 FRN: 330377E  
**Anirban Roy**  
 Proprietor  
 M. No: 066427



## Annexure-V

**SILIGURI MAHILA MAHABIDYALAYA**  
**FEES STRUCTURE FOR (1+1+1) OLD SYLLABUS**  
**ACADEMIC SESSION 2019-20**

Sl.No.	Particulars of fees	Amount (Rs.)
1.	Admission fees	Rs. 100/-
2.	Session Charge	Rs. 150/-
3.	Development fees	Rs. 200/-
4.	Library fees	Rs. 70/-.
5.	Electricity charges	Rs. 60/-
6.	Geo. laboratory caution money i) GEN.	Rs. 120/-
	Geo. laboratory caution money ii) Honours	Rs. 180/-
7.	Geo. laboratory equipment maintenance & contingencies i) GEN	Rs. 30/- Per Semester
	Geo. laboratory equipment maintenance & contingencies ii) Honours	Rs. 50/- Per Semester
8.	Tuition fees i) B.A.(GEN)	Rs. 600/- Per annum
	ii) B.A. (Honours)	Rs. 900/- Per annum
9.	Students Fund	Rs. 110/-
10.	Festival(s) fees	Rs. 50/-
11.	Students' health home fees	Rs. 10/-
12.	Student's aid fund	R s. 10/- Per annum
13.	Library caution money	Rs. 50/- Per annum
14.	Sports fees	Rs. 120/- Per annum
15.	Identity cards fees	Rs. 20/- Per annum

**\*\* Late Admission Fee: Rs. 100.00 (Optional)**

**Total Semester Fee Course Wise:**

- B. A. General (Without Geography) : Rs. 1550/-
- B.A General (With Geography ) : Rs. 1700/-
- B.A Honours : Rs. 1850/-
- B.A Geography Honours : Rs. 2080/-
- B.A Honours ( With Geography Pass Combination) : Rs.2000/-

05.02.21  
 (Dr Subrata Debnath)  
 Principal  
 Siliguri Mahila Mahavidyalaya  
 1 No Dabgram, Siliguri-6  
 Mobile No - 8918722346

ATE 1815  
 (Dr. Subrata Debnath)  
 Principal  
 Siliguri Mahila Mahavidyalaya  
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ANIRBAN AND ASSOCIATES  
 Chartered Accountants  
 FRN: 330377E

Anirban Roy  
 ANIRBAN ROY  
 Proprietor  
 M. No: 066427

05/02/21



## Annexure- V

**SILIGURI MAHILA MAHABIDYALAYA**  
**1. NO DABGRAM, SILIGURI**  
**PIN- 734006**

## LIST OF LIBRARY BOOKS AS ON 2019-20

Sl.No.	Subject	As on 01.04.2019	Addition 2019-20		As on 31.03.2020
			Purchase	Donation	
01	Bengali	1645	35	03	1683
02	English	796	08		804
03	Philosophy	704			704
04	Geography	250		08	258
05	Sociology	242	26		268
06	Sanskrit	79	30		109
07	Political Science	998	18	02	1018
08	Education	805	22		827
09	Beng. Story	435			435
10	Economics	686			686
11	Eng.Story	67			67
12	ENVS	71		01	72
13	History	883	15	02	900
14	Misc.	51			51
	<b>TOTAL</b>	<b>7712</b>	<b>154</b>	<b>16</b>	<b>7882</b>

*Sub* 05.02.21  
 (Dr Subrata Debnath)  
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ANIRBAN AND ASSOCIATES  
 Chartered Accountants  
 FRN: 330377E

*Anirban Roy* 05/02/21  
 ANIRBAN ROY  
 Proprietor  
 M. No: 066427

*Sub* 18/5/24  
 (Dr. Subrata Debnath)  
 Principal  
 Siliguri Mahila Mahavidyalaya  
 1 No. Dabgram, Siliguri-6  
 Mobile No. - 8918722346



**SILIGURI MAHILA MAHABIDYALAYA**  
**1 NO: DABGRAM, PO- RABINDRA SARANI, SILIGURI, DISTRICT - DARJEELING**  
**STATEMENT OF FIXED ASSETS FOR 2019-20**

FAR 2019-20	OPENING GROSS BLOCK	ADDITION	CLOSING GROSS BLOCK	DEP RATE	DEPRECIATION	CLOSING NET BLOCK
BOOKS & PERIODICALS	3,27,471.10	31,198.00	3,58,669.10	20%	71,733.82	2,86,935.28
COMPUTER & PRINTER	59,233.97	15,458.00	74,691.97	40%	29,876.79	44,815.18
FURNITURE & FIXTURES	1,24,562.21	6,05,414.00	7,29,976.21	10%	72,997.62	6,56,978.58
LAND & BUILDING	45,47,377.55	10,400.00	45,57,777.55	10%	4,55,777.76	41,01,999.80
PLANT & MACHINERY	55,841.60	66,463.00	1,22,304.60	15%	18,345.69	1,03,958.91
OFFICE EQUIPMENTS	59,798.98	-	59,798.98	15%	8,969.85	50,829.13
SOFTWARE	-	1,250.00	1,250.00	25%	312.50	937.50
	51,74,285.41	7,30,183.00	59,04,468.41		6,58,014.02	52,46,454.39

for SILIGURI MAHILA MAHABIDYALAYA

ANIRBAN AND ASSOCIATES  
Chartered Accountants  
FRN: 330377E

*Anirban Roy* 05/02/24  
ANIRBAN ROY  
Proprietor  
M. No: 066427

*Dr. Subrata Debnath*  
Dr. Subrata Debnath

(Principal)  
(Dr. Subrata Debnath)  
Principal

Siliguri Mahila Mahavidyalaya  
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*Dr. Subrata Debnath*  
(Dr. Subrata Debnath)  
Principal

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1 No. Dabgram, Siliguri-6  
Mobile No.-8918722346



**SILIGURI MAHILA MAHABIDYALAYA**  
1 NO: DABGRAM, PO- RABINDRA SARANI, SILIGURI, DISTRICT - DARJEELING  
**BANK RECONCILIATION STATEMENT AS ON 31.03.2020**

Bank	Account no:	Op bal (01.04.19)	Debit entries	Credit entries	Cls bal (31.03.20)	as per bank statement	difference	brs
ALLAHABAD	Allahabad Bank (20286797398)	50,07,424.00	1,84,173.00	1,31,850.00	50,59,747.00	50,59,747.00	-	
SBI CA	SBI Current (11089180034)	50,480.74	25,63,530.00	26,09,421.95	4,588.79	4,588.79	0.00	
SBI SA	SBI Savings (11089182078)	1,08,67,343.40	4,34,457.00	5,90,880.00	1,07,10,920.40	1,07,10,920.40	-	
UNION	Union Bank (574302010003489)	2,73,569.55	6,85,310.00	-	9,58,879.55	9,58,879.55	-	
SCOP SA	W.B.S.C Co Op Students (129350033512)	4,308.00	174.00	-	4,482.00	4,482.00	-	
SCOP SA	W.B.S.C OP Bank Development (129350033523)	8,28,859.00	25,481.00	3,27,509.00	5,26,831.00	5,26,831.00	-	
SCOP SA	W.B.S.C Op Bank General (129350029357)	83,83,058.00	54,75,616.00	31,79,443.02	1,06,79,230.98	1,06,83,410.98	(4,180.00)	4,
SCOP SA *	W.B.S.C Bank NCC UNIT (101008949089)	976.00	17,774.00	10,818.00	7,932.00	7,932.00	-	
SCOP SA *	W.B.S.C Bank NSS UNIT 1 (101005995732)	984.00	46,124.00	45,000.00	2,108.00	2,108.00	-	
SCOP SA *	W.B.S.C Bank NSS UNIT 2 (101005995785)	984.00	46,128.00	45,000.00	2,112.00	2,112.00	-	
		2,54,17,986.69	94,78,767.00	69,39,921.97	2,79,56,831.72	2,79,61,011.72	(4,180.00)	

Cash	Cash in hand	35,009.00	31,03,726.00	31,23,106.00	15,629.00
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<b>Bank Reconciliation</b>	
SCOP SA	W.B.S.C Op Bank General (129350029357)
	as per Books of accounts 1,06,79,230.98 (31.03.20)
	as per Bank Statement 1,06,83,410.98 (31.03.20)
	difference (4,180.00)
	unreconciled items lying in earlier BRS 1,000.00 161935 20.03.2019 ABPU
	unreconciled items lying in earlier BRS 500.00 448008 02.02.2018 NBU
	unreconciled items lying in earlier BRS 2,600.00 448037 19.03.2018 KAMAL SERVICE
	unreconciled items lying in earlier BRS 80.00
	unreconciled -

for SILIGURI MAHILA MAHABIDYALAYA

Dr. Subrata Debnath  
(Principal)

(Dr Subrata Debnath )  
Principal

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ANIRBAN AND ASSOCIATES  
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Anirban Roy 05/02/24  
ANIRBAN ROY  
Proprietor  
M. No: 066427



**SILIGURI MAHILA MAHABIDYALAYA**  
**1 NO: DABGRAM, PO- RABINDRA SARANI, SILIGURI, DISTRICT - DARJEELING**  
**CASH STATEMENT AS ON 05.02.2021**

DENOMINATIONS	NUMBERS	AMOUNT
2,000	3	6,000
500	36	18,000
100	127	12,700
20	1	20
10	1	10
5	2	10
Total		36,740

Amount in words Thirty Six thousand Seven hundred forty

Amount as per manual Cash Register is: Rs 36,740/-

Prepared by

Susapha Barik (Cashier)

Authorised by

Sub 05-02-21 (Principal)

Checked by

Anirban Roy 05/02/21 (Auditor)

Sub 18/3/24  
(Dr. Subrata Debnath)  
Principal  
Siliguri Mahila Mahavidyalaya  
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